



PROSPECTUS

LIVING IS LEARNING

2024/25
COURSES



GOVERNMENT OF MALTA
MINISTRY FOR EDUCATION,
SPORT, YOUTH, RESEARCH
AND INNOVATION

LIFELONG LEARNING
COURSES FOR 15+





WERREJ

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Dr CLIFTON GRIMA

Ministru għall-Edukazzjoni, l-Isport, iż-Żgħażaġħ, ir-Riċerka u l-Innovazzjoni /
Minister for Education, Sports, Youth, Research & Innovation

F'dinja li dejjem qed tevolvi, it-tfittxija għall-għarfien tibqa' sforz kostanti u dejjiemi. Huwa f'dan l-ispirtu ta' tkabbir u skoperta kontinwi li bi kburija nipprezentaw il-Korsijiet tat-Tagħlim Tul il-Ħajja tagħna. Dawn il-korsijiet huma mfassla mhux biss bħala mezz biex jinkiseb għan, iżda bħala vjaġġ – vjaġġ li jhaddan il-qawwa trasformattiva tal-edukazzjoni f'kull stadju tal-ĥajja.

F'soċjetà fejn il-pass tal-bidla ma jaqta' xejn, ma nistgħux nenfasizzaw biżżejjed l-importanza tat-tagħlim tul il-ĥajja. Kemm jekk qed tfittex li ttejjeb il-ħiliet professjonali tiegħek, tesplora passatempi godda, jew semplicement taqta' kurżità li dejjem kellek, il-prospett divers u komprensiv tagħna huwa mfassal biex jissodisfa l-ħtiġijiet uniċi tiegħek. Il-korsijiet tagħna huma mfassla bil-ħsieb li t-tagħlim huwa esperjenza profundament personali u individwali, u b'hekk aħna impenjati li nipprovdu opportunitajiet li huma kemm aċċessibbli kif ukoll sodisfaċenti. Aħna nifhmu li d-deċiżjoni li tibda proġett ġdid ta' tagħlim teħtieġ kuraġġ u dedikazzjoni. Il-korsijiet tagħna huma aktar minn semplicement klassijiet; huma bibien li jwittu t-triq għal opportunitajiet godda, perspettivi godda, u potenzjal bla tmiem.

Is-sena l-oħra nedejna wkoll l-Istrateġija Nazzjonali għat-Tagħlim Tul il-Ħajja li tibni fuq il-ħidma tal-Ministeru tagħna f'dan il-qasam u tipprovdi pjan direzzjonali għall-isforzi futuri tagħna. Din l-istrateġija żżomm lill-individwu fiċ-ċentru tagħna billi tirrikonoxxi t-tkabbir personali, l-inkluzjoni soċjali, iċ-ċittadinanza attiva, u l-impjegabbiltà tiegħu bħala eżiti ewlenin tat-tagħlim tul il-ĥajja. Nemmen li din l-Istrateġija għat-Tagħlim Tul il-Ħajja se sservi bħala katalista għal partecipazzjoni mifruxa fit-tagħlim tul il-ĥajja u se tgħin lill-individwi jirrealizzaw il-bosta benefiċċji ta' dan. Billi nħaddnu t-tagħlim tul il-ĥajja, aħna nistgħu noħolqu soċjetà li tkun adattabbli, infurmata u mgħammra biex tirnexxi f'dinja dejjem tinbidel.

Il-prospett 2024/25 żviluppat mid-Direttorat għat-Tagħlim Tul il-Ħajja u Impjegabbiltà, taħt il-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġġ, ir-Riċerka u l-Innovazzjoni jirrifletti din l-istrateġija peress li għandu l-għan li joffri firxa wiesgħa ta' korsijiet li jaqdu ħtiġijiet u interessi differenti. Il-prospett jipprovdi korsijiet akkademici, rikreattivi, vokazzjonali u ta' ħiliet għall-ĥajja u b'hekk ifittex li jsaħħaħ il-pożizzjoni tal-adulti biex jiksbu l-ħiliet meħtieġa għall-avvanz fil-karriera u għall-integrazzjoni fil-komunitajiet tagħhom. Merħba f'dinja fejn it-tagħlim ma jieqaf qatt. Merħba għall-Korsijiet tat-Tagħlim Tul il-Ħajja.

In an ever-evolving world, the pursuit of knowledge remains a constant, timeless endeavour. It is in this spirit of continuous growth and discovery that we proudly present our Lifelong Learning Courses. These courses are designed not merely as a means to an end, but as a journey—a journey that embraces the transformative power of education at every stage of life.

In a society where the pace of change is relentless, the importance of lifelong learning cannot be overstated. Whether you are seeking to enhance your professional skills, explore new hobbies, or simply satisfy a curiosity that has long been dormant, our diverse and comprehensive prospectus is tailored to meet your unique needs. Our courses are crafted with the understanding that learning is a deeply personal and individual experience, and we are committed to providing opportunities that are both accessible and enriching. We understand that the decision to embark on a new learning venture requires courage and dedication. Our courses are more than just classes; they are gateways to new opportunities, fresh perspectives, and endless potential.

Last year we also launched our National Strategy for Lifelong Learning that builds upon the work of our Ministry in this area and provides a roadmap for our future endeavours. This strategy is centred around the individual, recognising their personal growth, social inclusion, active citizenship, and employability as key outcomes of lifelong learning. I believe that this Lifelong Learning Strategy will serve as a catalyst for widespread participation in lifelong learning and help individuals realise the numerous benefits it offers. By embracing lifelong learning, we can create a society that is adaptable, knowledgeable, and equipped to thrive in an ever-changing world.

The 2024/25 prospectus developed by the Directorate for Lifelong Learning and Employability, under the Ministry for Education, Sport, Youth, Research and Innovation mirrors this strategy as it aims to offer a diverse range of courses catering to different needs and interests. By providing academic, recreational, vocational, and life skills courses, the prospectus seeks to empower adults to acquire the necessary skills for career advancement and integration into their communities. Welcome to a world where learning never stops. Welcome to the Lifelong Learning Courses.

Merħba għall-prospett tat-Tagħlim Tul il-Hajja 2024-2025, opportunità fejn l-aspirazzjonijiet tiegħek jistgħu jsiru realtà! Hekk kif tqalleb dawn il-paġni, inti ser tiltaqa' ma' korsijiet akkademici u mhux akkademici ta' kwalità għolja li juru l-impenn tal-Ministeru li jsaħħaħ it-tagħlim għall-adulti f'dinja li dejjem qed tevolve.

L-Istrateġija Nazzjonali għat-Tagħlim Tul il-Hajja 2023-2030, imnedija f'Novembru li għadda, hija xhieda tad-dedikazzjoni tagħna biex intejbu l-opportunitajiet edukattivi tal-adulti. L-Istrateġija tiffoka fuq tliet pilastri ewlenin: it-titjib tal-opportunitajiet edukattivi għal adulti b'ħiliet u kwalifiki baxxi, id-diversifikazzjoni tal-metodi u l-opportunitajiet għat-tagħlim u l-iżgurar tal-kwalità tal-korsijiet tat-tagħlim tul il-hajja. L-għan tagħna huwa li nħallu impatt pożittiv fuq il-hajja tal-individwi billi noffru firxa ta' opportunitajiet ta' tagħlim, li fl-aħħar mill-aħħar jikkontribwixxu biex jintlaħqu l-miri nazzjonali fejn 57.6% tal-adulti ta' bejn il-25 u l-64 sena jipparteċipaw fl-edukazzjoni u t-taħriġ, ir-rata tal-impjegi għal adulti ta' bejn l-20 u l-64 sena tkun ta' 86.4% u naraw tnaqqis ta' 3.1% fil-persuni fir-riskju tal-faqar u tal-eskluzjoni soċjali (AROPE). Barra minn hekk, l-Istrateġija hija sinifikanti wkoll biex tilhaq l-Għan ta' Żvilupp Sostenibbli 4 tal-UNESCO – Edukazzjoni ta' Kwalità, b'mod partikolari l-Mira 4.6, li għandha l-għan li ż-żgħażaġħ kollha u proporzjon sostanzjali ta' adulti jiksbu l-litteriżmu u n-numeriżmu sal-2030.

L-Istrateġija hija waħda mid-dokumenti ewlenin inklużi fl-Istrateġija Nazzjonali għall-Edukazzjoni 2024-2030 – Żvilupp ta' Viżjoni għall-Futur bi Trasformazzjoni tal-Edukazzjoni, imnedija f'Mejju li għadda. Din l-Istrateġija nazzjonali komprensiva tindirizza l-ħtiġijiet tal-istudenti adulti permezz ta' diversi inizjattivi inkluż l-għoti ta' korsijiet modulari għal adulti f'riskju, it-tiżiħ tas-sistema ta' gwida li tipprovdi gwida indipendenti fuq l-edukazzjoni u l-karrieri, l-Edu Community Learning Programme u l-opportunitajiet għal titjib u taħriġ mill-ġdid ta' ħiliet.

F'dan il-prospett se ssib firxa wiesgħa ta' korsijiet imfassla biex jilħqu l-interessi u l-ħtiġijiet differenti, minn ħiliet essenzjali għal tagħlim ta' lingwi għal espressjoni kreattiva. Korsijiet li huma mfassla biex jgħinu individwi jiksbu ħiliet ġodda u jsaħħu dawk eżistenti, jesploraw interessi ġodda, isaħħu l-impjegabbiltà, isegwu l-iżvilupp personali u eventwalment jiksbu kwalità ta' hajja aħjar. Inhegġeġ lil dawk kollha residenti f'Malta biex jaħtfu din l-opportunità u jinkitbu f'wieħed jew iktar minn dawn il-korsijiet għat-tiżiħ tal-ħiliet u hajja aħjar.

Welcome to the Lifelong Learning prospectus 2024-2025, an opportunity where your aspirations can become your reality! As you peruse these pages, you will embark on a journey of academic and non-academic high-quality courses that elucidates the Ministry's commitment to enhance adult learning in an ever-evolving world.

The National Lifelong Learning Strategy 2023-2030, launched last November, stands as a testament to our dedication to enhance adults' educational opportunities. The strategy focuses on three key pillars: improving the educational opportunities for low skilled and low qualified adults, diversifying the methods and opportunities for learning, and ensuring quality in lifelong learning provision. Our goal is to positively impact individuals' lives by offering a variety of learning opportunities, ultimately contributing to reach the national targets whereby 57.6% of adults aged 25 - 64 participating in education and training, 86.4% employment rate for adults aged 20 - 64 and 3.1 % reduction in the population at risk of poverty and social exclusion (AROPE). Furthermore, the strategy is also significant to reach the UNESCO's Sustainable Development Goal 4 – Quality Education, particular Target 4.6, which aims for all youths and a substantial proportion of adults to achieve literacy and numeracy by 2030.

The strategy is one of the key documents encompassed in the National Education Strategy 2024 -2030 - Visioning the Future by Transforming Education, launched last May. This comprehensive national strategy addresses the needs of adult learners through various initiatives including the provision of modular courses for at-risk adults, strengthening the guidance system with independent educational and career guidance, the Edu Community Learning Programme and opportunities for upskilling and reskilling.

In this prospectus you will find a wide range of courses designed to cater for different interests and needs, from essential skills to language learning to creative expression. Courses which are designed to help individuals acquire new skills and enhance existing ones, explore new interests, enhance employability, pursue personal growth and eventually for a better quality of life. I strongly encourage all individuals residing in Malta to seize this opportunity and enrol in one or more of these enriching courses.



Mr MATTHEW VELLA

Segretarju Permanenti għall-Edukazzjoni, l-Ispport, iż-Żgħażaġh, ir-Riċerka
u l-Innovazzjoni / Permanent Secretary For Education, Sports, Youth,
Research & Innovation

ID-DIRETTORAT GĦAT-TAGĦLIM TUL IL-ĦAJJA U IMPJEGABBILTÀ

Id-Direttorat għat-Tagħlim Tul il-Ħajja u Impjegabbiltà jhaddan il-viżjoni li t-tagħlim għandu jkun vjaġġ kontinwu tul il-ħajja għal kulħadd. Dawk li għandhom 15-il sena jew iktar huma mhegġa biex japplikaw. Kemm l-individwi kif ukoll il-komunitajiet għandhom bżonn jiksbu ħiliet li huma relevanti għal ħajjithom, għal htigijiethom u għal xogħolhom.

Id-Direttorat joffri gwida għat-tagħlim tul il-ħajja u jorganizza korsijiet għat-tagħlim tal-adulti li jippromwovu metodoloġiji personalizzati u innovattivi. L-għan ewlieni hu li nassiguraw lili t-tagħlim ikun ta' benefiċċju għal għadd ta' setturi differenti: individwi, komunitajiet, min iħaddem u s-soċjetà b'mod ġenerali. Dan hu rifless f'diversi modi ta' tagħlim li qed jiġu offruti: fuq il-post wiċċ imb wiċċ, onlajn wiċċ imb wiċċ (sinkronizzati) u self-paced (mhux sinkronizzati). Dawn jinkludu modi flessibbli ta' tagħlim għal ħaddiema li jaħdmu fuq bażi ta' xift u jixtiequ jattendu ċerti korsijiet. Il-korsijiet kollha se jinkludu assessjar kontinwu minflok l-eżamijiet tradizzjonali. Barra minn hekk, Servizz ta' Gwida dwar Edukazzjoni u Karrieri huwa disponibbli għall-istudenti prospettivi kollha.

L-appoġġ strutturali huwa kruċjali għal esperjenza pożittiva ta' tagħlim kemm għall-istudenti kif ukoll għall-edukaturi. Id-Direttorat għat-Tagħlim Tul il-Ħajja jirrikonoxxi dan il-bżonn u waqqaf tim ta' professjonisti li jistgħu jiggwidaw lill-istudenti tul il-vjaġġ ta' tagħlim tagħhom. Dan l-appoġġ jinkludi gwida għal studenti potenzjali li huma interessati jirreġistraw fi programm offrut mid-Direttorat u anki rakkomandazzjoni ta' diversi tipi ta' korsijiet ibbażati fuq l-aspirazzjonijiet u l-għanijiet tal-individwu.

It-tim ta' gwida profiċjenti huwa mgħammar biex jgħin lill-istudenti jieħdu deċiżjonijiet infurmati tul il-vjaġġ edukattiv tagħhom. Dan jinkludi l-ħolqien ta' pjanijiet individwalizzati li jassiguraw li jintlaħqu miri stabbiliti permezz ta' follow-up sessions. Dan il-metodu jippermetti lil studenti prospettivi biex flimkien mat-tim ta' gwida janalizzaw korsijiet disponibbli, jifhmu l-prirekwiżiti u l-livelli ta' korsijiet, ikunu jafu bl-iskemi relatati mal-programmi ta' tagħlim u jikkunsidraw x'inhuma l-prospetti ta' xogħol għalihom. Min ikun jixtieq jista' jagħmel appuntament mat-tim ta' gwida permezz tal-indirizz elettroniku servizz@gov.mt

THE DIRECTORATE FOR LIFELONG LEARNING & EMPLOYABILITY

The Directorate for Lifelong Learning and Employability is led by a vision that learning should be a lifelong journey for everyone. People aged 15 and above are encouraged to apply. Individuals and communities need to acquire skills which are relevant to their lives, their needs, their work and wellbeing.

The Directorate offers policy guidance on lifelong learning and organises adult learning courses through personalised and innovative approaches to education. It aims to ensure that learning is beneficial for numerous different sectors: individuals, communities, employers and society at large. This is reflected in the different modes of learning that are on offer: on-site face-to-face, online face-to-face (synchronous) and self-paced (asynchronous) including new flexible modes of learning for shift workers wishing to attend specific subjects. All courses are now including a continuous assessment which replaces traditional examinations. Additionally, a Career and Education Guidance Service is available to all prospective adult learners.

Structured support is crucial for a positive learning experience for both adult learners and their educators. The Directorate for Lifelong Learning recognises this need and has established a team of professionals who are able to guide students and learners through the whole learning journey. This support spans from guiding potential learners who are interested in enrolling in a programme offered by the Directorate, to recommending various types of courses provided by different entities, based on the individual's aspirations and goals in life.

The proficient guidance team is equipped to assist learners in making informed decisions throughout their educational journey. This includes the creation of individualised plans and ensuring the attainment of set goals through follow-up sessions. This approach enables learners to analyse available courses, understand course levels and prerequisites, explore schemes related to learning programmes, and consider potential job prospects in collaboration with the guidance team. The guidance team can be reached by appointment through the email servizz@gov.mt

LIST OF SUBJECTS

1. ESSENTIAL SKILLS

1. Digital Skills	18
2. English	19
3. English as a Foreign Language	19
4. Maltese	20
5. Maltese as a Foreign Language	20
6. Maths	20
7. Media Literacy	20
8. Personal Finance	20

2. LANGUAGE LEARNING

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3. IMPROVING EDUCATION & CAREER PROSPECTS

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4. HEALTHY LIVING

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5. CREATIVE EXPRESSION

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17.	Weaving	57



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ĦILJET BAŻIĊI

Dawn il-korsijiet fil-Livell Introdutturju huma ppjanati għal min jixtieq itejjeb il-ħiliet bażiċi fil-qari, fil-kitba, fil-matematika u fil-ħiliet diġitali.

ESSENTIAL SKILLS

These Introductory Level Courses will help you to improve your basic skills in reading, writing, maths and computer skills.





ROSE VELLA / CECILIA GATT

Malti Introduttorju /
Maltese Introductory

Irtirati / Retired



Rose Vella - Tgħallimt ħafna minn meta bdejt il-lezzjonijiet tal-Malti. Kuntenta ħafna bl-għajnuna li nircievi mill-għalliema tiegħi li inkoraġġietni ħafna. Meta nara l-progress tiegħi nħoss ċerta tama u dik tispirani li nibqa' għaddejja. Jien determinata biex nibqa' miexja 'l quddiem. Dawk li huma bħali m'għandhomx għalfejn jaqtgħu qalbhom.

Issa qed iñhegġeg lill-ħabiba tiegħi li tbat biex tikteb u taqra sabiex tibda titgħallem ukoll. 'Il quddiem nixtieq nitgħallem anke l-Ingliš!

Cecilia Gatt - Kelli iktar minn sebgħin sena meta bdejt nitgħallem il-Malti. Xtaqt inkun iktar indipendenti, speċjalment meta niġi biex naqra xi ittra jew nimla xi formola. Għalkemm kienet diffiċli għall-bidu, l-għalliema rrepetiet il-materjal sakemm fhimna sew.

Ma niddejjaqx ngħid lin-nies li għadni qed nitgħallem u jekk tkun determinata jirnexxielek. Issa n-neputijiet tiegħi qed iñhegġuni biex nibda nitgħallem l-Ingliš.

Rose Vella - I have learned so much since starting Maltese classes. I am grateful for the help given by my educator, who has really encouraged me. Seeing my progress gives me hope and inspires me to keep going. I'm determined to keep going forward. Others like me need to know that they shouldn't give up.

Now I am encouraging my friend who struggles with reading and writing to start learning as well. Eventually I want to learn English as well!

Cecilia Gatt - I started to learn Maltese well into my seventies to be more independent especially when faced with letters and forms. Although it was difficult at first, the educator repeated the topics until we felt sure.

I don't mind telling people that I still learn and if you're determined you will succeed. My grandchildren are now encouraging me to start learning English.



DIGITAL SKILLS: LEARN TO USE A DESKTOP COMPUTER AND/OR LAPTOP

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EDDC08IL-1	Introductory	Msida Lifelong Learning Centre	09:00 - 11:30					
EDDC08IL-2	Introductory	Cottonera Resource Centre		09:00 - 11:30				
EDDC08IL-3	Introductory	Msida Lifelong Learning Centre						09:00 - 11:30

DIGITAL SKILLS: LEARN TO USE THE INTERNET AND EMAIL

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EDIE08IL-1	Introductory	Tarxien Local Council	09:00 - 11:30					
EDIE08IL-2	Introductory	Msida Lifelong Learning Centre				09:00 - 11:30		
EDIE08IL-3	Introductory	Mrieħel Adult Learning Centre				18:00 - 20:30		

DIGITAL SKILLS: LEARN TO USE ONLINE SERVICES AND SHOP ONLINE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EDSO08IL-1	Introductory	Blata l-Bajda Adult Learning Centre		18:00 - 20:30				
EDSO08IL-2	Introductory	Msida Lifelong Learning Centre			09:00 - 11:30			
EDSO08IL-3	Introductory	Mosta Adult Learning Centre			18:00 - 20:30			

DIGITAL SKILLS: LEARN TO USE YOUR SMARTPHONE AND/OR TABLET

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EDST08IL-1	Introductory	Bormla Local Council	18:00 - 20:30					
EDST08IL-2	Introductory	National Council of Women		09:00 - 11:30				
EDST08IL-3	Introductory	Rabat Gozo Secondary School			18:00 - 20:30			
EDST08IL-4	Introductory	Msida Lifelong Learning Centre				18:00 - 20:30		

ENGLISH

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EENG08ILA-1	Introductory A	Bormla Local Council			17:30 - 20:00			
EENG08ILA-2	Introductory A	Msida Lifelong Learning Centre			17:30 - 20:00			
EENG08ILA-3	Introductory A	Msida Lifelong Learning Centre					17:30 - 20:00	

This course is suitable for native speakers of Maltese.

ENGLISH AS A FOREIGN LANGUAGE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EEFL08ILA-1	Introductory A	Mrieħel Adult Learning Centre		17:30 - 20:00				
EEFL08ILA-2	Introductory A	Mosta Adult Learning Centre			17:30 - 20:00			
EEFL08ILA-3	Introductory A	Msida Lifelong Learning Centre			17:30 - 20:00			

MALTESE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EMLT08ILA-1	Introductory A	Msida Lifelong Learning Centre		17:30 - 20:00				
EMLT08ILA-2	Introductory A	Mrieħel Adult Learning Centre				17:30 - 20:00		
EMLT08ILA-3	Introductory A	Msida Lifelong Learning Centre				17:30 - 20:00		

This course is suitable for native speakers of Maltese.

MALTESE AS A FOREIGN LANGUAGE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EMFL08ILA-1	Introductory A	Msida Lifelong Learning Centre	17:30 - 20:00					
EMFL08ILA-2	Introductory A	Sliema Local Council		18:00 - 20:30				
EMFL08ILA-3	Introductory A	Msida Lifelong Learning Centre					18:00 - 20:30	

MATHS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EMTH08ILA-1	Introductory A	Msida Lifelong Learning Centre				17:30 - 20:00		

MEDIA LITERACY: UNDERSTANDING HOW MEDIA AFFECTS US

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EMDL08IL1-1	Level 1	Online	18:00 - 20:30					

PERSONAL FINANCE - MANAGING YOUR MONEY

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
EPFN08IL1-1	Level 1	Online		18:00 - 20:30				
EPFN08IL1-2	Level 1	Online				18:00 - 20:30		

2

TAGĦLIM TAL-LINGWI

Dawn il-korsijiet huma ta' interess għal min jixtieq jitgħallem waħda jew iktar mil-lingwi offruti fl-Ewwel Livell, it-Tieni Livell, is-SEC u l-Livell Avvanzat.

LANGUAGE LEARNING

These courses are of interest for those who would like to learn one or more of the languages offered at Level 1, Level 2, SEC and Advanced Level.





FRANCESCA CASSISI

Maltese as a Foreign Language / Malti bħala Lingwa Barranija

Manager at a fast-food restaurant / Manager ġo ristoranti tal-fast-food

”

Jien minn Sqallija u ilni ngħix Malta għal dawn l-aħħar erba' snin. Bħalissa qed nitgħallem il-Malti bħala lingwa barranija. F'xogħli interaġixxi ma' ħafna klijenti u li nkun naf il-lingwa Maltija jiswa ħafna.

It-tagħlim tal-lingwa Maltija jaf ikun diffiċli imma l-educatriċi tagħna tagħmel ħilitha biex l-istudenti kollha jhossuhom involuti. Nirrakkomanda dawn il-korsijiet lil kull min qiegħed f'sitwazzjoni simili għax, minbarra t-tagħlim tal-lingwa nnifisha, il-kors jgħin lil dak li jkun biex jifhem il-kultura lokali. Dan mhux biss jagħmel il-lezzjonijiet iktar interessanti, imma anke jhegġeġ u jimmotiva lill-barranin biex jintegraw ruħhom fis-soċjetà Maltija.

I am from Sicily, and I've been living in Malta for the past four years. Currently, I'm learning Maltese as a foreign language. In my job, where I interact with customers, knowing the language proves very helpful.

Learning Maltese can be challenging but our educator ensures that every student feels engaged. I recommend these courses to anyone in a similar situation as, apart from the language itself, the course helps one to understand more the local culture. This not only makes lessons very interesting but encourages and motivates foreigners to become more included in Maltese society.

“

ARABIC

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LARB30M1-1	MQF 1	Online		17:30 - 20:30				
LARB30M2-1	MQF 2	Online			17:30 - 20:30			

CHINESE (MANDARIN)

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LCHN30M1-1	MQF 1	Blata I-Bajda Adult Learning Centre			17:30 - 20:30			
LCHN30M2-1	MQF 2	Blata I-Bajda Adult Learning Centre			17:30 - 20:30			
LCHN30M3-1	SEC	Online				17:30 - 20:30		

NEW

ENGLISH

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LENG30M1-1	MQF 1	National Council of Women	09:00 - 12:00					
LENG30M1-2	MQF 1	Msida Lifelong Learning Centre	17:30 - 20:30					
LENG30M1-3	MQF 1	Żabbar Local Council	17:30 - 20:30					
LENG30M2-1	MQF 2	Msida Lifelong Learning Centre	17:30 - 20:30					
LENG30M3-1	SEC	Online	17:30 - 20:30					
LENG30M3-2	SEC	Online		17:30 - 20:30				
LENG30M3-3	SEC	Online			17:30 - 20:30			
LENG30M3-4	SEC	Msida Lifelong Learning Centre				09:00 - 12:00		
LENG30M3-5	SEC	Online				17:30 - 20:30		
LENG30M3-6	SEC	Msida Lifelong Learning Centre						09:00 - 12:00
LENG30M4A-1	Advanced	Online	17:30 - 20:30					
LENG30M4A-2	Advanced	Online				17:30 - 20:30		

ENGLISH CONVERSATION

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LENG08L2-1	Level 2	Msida Lifelong Learning Centre		12:30 - 14:30				
LENG08L2-2	Level 2	Msida Lifelong Learning Centre				18:00 - 20:00		
LENG08L2-3	Level 2	Msida Lifelong Learning Centre						09:30 - 11:30

ENGLISH LITERATURE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LENL30M3-1	SEC	Blata l-Bajda Adult Learning Centre		17:30 - 20:30				

ENGLISH AS A FOREIGN LANGUAGE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LEFL30M1-1	MQF 1	Birżebbuġa Local Council	17:30 - 20:30					
LEFL30M1-2	MQF 1	Blata l-Bajda Adult Learning Centre	17:30 - 20:30					
LEFL30M1-3	MQF 1	Msida Lifelong Learning Centre	17:30 - 20:30					
LEFL30M1-4	MQF 1	Online	17:30 - 20:30					
LEFL30M1-5	MQF 1	San Pawl il-Baħar Local Council	17:30 - 20:30					
LEFL30M1-6	MQF 1	Msida Lifelong Learning Centre		17:30 - 20:30				
LEFL30M1-7	MQF 1	Ta' Xbiex Local Council		17:30 - 20:30				
LEFL30M1-8	MQF 1	Local Councils' Association			09:00 - 12:00			
LEFL30M1-9	MQF 1	Msida Lifelong Learning Centre			09:00 - 12:00			
LEFL30M1-10	MQF 1	Birżebbuġa Local Council			17:30 - 20:30			
LEFL30M1-11	MQF 1	Bormla Local Council			17:30 - 20:30			
LEFL30M1-12	MQF 1	Mosta Adult Learning Centre			17:30 - 20:30			
LEFL30M1-13	MQF 1	Msida Lifelong Learning Centre				09:00 - 12:00		
LEFL30M1-14	MQF 1	Fgura Local Local				17:30 - 20:30		
LEFL30M1-15	MQF 1	Sigġiewi Local Council				17:30 - 20:30		
LEFL30M2-1	MQF 2	Birżebbuġa Local Council	17:30 - 20:30					
LEFL30M2-2	MQF 2	Mrieħel Adult Learning Centre	17:30 - 20:30					
LEFL30M2-3	MQF 2	Msida Lifelong Learning Centre	17:30 - 20:30					
LEFL30M2-4	MQF 2	Mosta Local Council		09:00 - 12:00				
LEFL30M2-5	MQF 2	Msida Lifelong Learning Centre		09:00 - 12:00				
LEFL30M2-6	MQF 2	Sliema Local Council		17:30 - 20:30				
LEFL30M2-7	MQF 2	Mosta Adult Learning Centre			17:30 - 20:30			
LEFL30M2-8	MQF 2	Online			17:30 - 20:30			
LEFL30M2-9	MQF 2	Online				17:30 - 20:30		

ENGLISH AS A FOREIGN LANGUAGE (FLEXIBLE FOR SHIFT WORKERS) *

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LEFLFSWM1-1	MQF 1	Online				17:30 - 20:30		

FRENCH

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LFRN30M1-1	MQF 1	Online	17:30 - 20:30					
LFRN30M1-2	MQF 1	Online		17:30 - 20:30				
LFRN30M1-3	MQF 1	Msida Lifelong Learning Centre			09:00 - 12:00			
LFRN30M1-4	MQF 1	Blata I-Bajda Adult Learning Centre			17:30 - 20:30			
LFRN30M1-5	MQF 1	Online				17:30 - 20:30		
LFRN30M2-1	MQF 2	Msida Lifelong Learning Centre	09:00 - 12:00					
LFRN30M2-2	MQF 2	Blata I-Bajda Adult Learning Centre		17:30 - 20:30				
LFRN30M2-3	MQF 2	Online				17:30 - 20:30		
LFRN30M3-1	SEC	Blata I-Bajda Adult Learning Centre		17:30 - 20:30				
LFRN30M4I-1	Intermediate	Online			17:30 - 20:30			

FRENCH CONVERSATION

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LFRN08L2-1	Level 2	Msida Lifelong Learning Centre	12:30 - 14:30					

GERMAN CONVERSATION

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LGRM08L2-1	Level 2	Msida Lifelong Learning Centre	12:30 - 14:30					
LGRM08L2-2	Level 2	Msida Lifelong Learning Centre					18:00 - 20:00	

* The two courses English as a Foreign Language and Maltese as a Foreign Language MQF1 referred to as 'Flexible for Shift Workers' are online courses for those who work on shift basis. Learners are to attend at least 40% of the live lessons and at least another 40% of the recorded lessons. Learners are expected to submit the tasks assigned by the educator at the end of every lesson for both live and recorded lessons. Learners who apply for this course need to present a letter from their employer confirming work conditions.

GERMAN

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LGRM30M1-1	MQF 1	Blata I-Bajda Adult Learning Centre	17:30 - 20:30					
LGRM30M1-2	MQF 1	Msida Lifelong Learning Centre			09:00 - 12:00			
LGRM30M1-3	MQF 1	Online				17:30 - 20:30		
LGRM30M2-1	MQF 2	Msida Lifelong Learning Centre		09:00 - 12:00				
LGRM30M2-2	MQF 2	Online		17:30 - 20:30				
LGRM30M3-1	SEC	Msida Lifelong Learning Centre	09:00 - 12:00					
LGRM30M3-2	SEC	Online				17:30 - 20:30		
LGRM30M4A-1	Advanced	Online			17:30 - 20:30			

GREEK

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LGRK30M1-1	MQF 1	Online		17:30 - 20:30				
LGRK30M2-1	MQF 2	Online			17:30 - 20:30			

ITALIAN

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LITL30M1-1	MQF 1	Msida Lifelong Learning Centre	09:00 - 12:00					
LITL30M1-2	MQF 1	Msida Lifelong Learning Centre	17:30 - 20:30					
LITL30M1-3	MQF1	Online	17:30 - 20:30					
LITL30M1-4	MQF1	Online		17:30 - 20:30				
LITL30M1-5	MQF1	Mosta Adult Learning Centre			17:30 - 20:30			
LITL30M1-6	MQF1	Online				17:30 - 20:30		
LITL30M2-1	MQF2	Online	17:30 - 20:30					
LITL30M2-2	MQF2	Msida Lifelong Learning Centre		09:00 - 12:00				
LITL30M2-3	MQF2	Msida Lifelong Learning Centre		17:30 - 20:30				
LITL30M3-1	SEC	Online			17:30 - 20:30			
LITL30M4A-1	Advanced	Online				17:30 - 20:30		

ITALIAN CONVERSATION

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LITL08L2-1	Level 2	Msida Lifelong Learning Centre		12:30 - 14:30				
LITL08L2-2	Level 2	National Council of Women					09:30 - 11:30	
LITL08L2-3	Level 2	Msida Lifelong Learning Centre						09:30 - 11:30

JAPANESE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LJPN30M1-1	MQF 1	Online			17:30 - 20:30			
LJPN30M2-1	MQF 2	Online					17:30 - 20:30	

MALTESE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LMLT30M1-1	MQF 1	Cottonera Resource Centre	09:00 - 12:00					
LMLT30M1-2	MQF 1	Żabbar Local Council		17:30 - 20:30				
LMLT30M1-3	MQF 1	Mrieħel Adult Learning Centre				17:30 - 20:30		
LMLT30M2-1	MQF 2	Blata l-Bajda Adult Learning Centre		17:30 - 20:30				
LMLT30M2-2	MQF 2	Local Councils' Association					09:00 - 12:00	
LMLT30M3-1	SEC	Online	17.30 - 20.30					
LMLT30M3-2	SEC	Online			17:30 - 20:30			
LMLT30M4A-1	Advanced	Online				17:30 - 20:30		

MALTESE CONVERSATION

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LMLT08L2-1	Level 2	Msida Lifelong Learning Centre	18:00 - 20:00					
LMLT08L2-2	Level 2	Msida Lifelong Learning Centre		18:00 - 20:00				

MALTESE AS A FOREIGN LANGUAGE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LMFL30M1-1	MQF 1	Birżebbuġa Local Council	17:30 - 20:30					
LMFL30M1-2	MQF 1	Fgura Local Local	17:30 - 20:30					
LMFL30M1-3	MQF 1	Mġarr Local Council	17:30 - 20:30					
LMFL30M1-4	MQF 1	Online	17:30 - 20:30					
LMFL30M1-5	MQF 1	Mellieħa Local Council		09:00 - 12:00				
LMFL30M1-6	MQF 1	Bormla Local Council		17:30 - 20:30				
LMFL30M1-7	MQF 1	Online		17:30 - 20:30				
LMFL30M1-8	MQF 1	Birżebbuġa Local Council			17:30 - 20:30			
LMFL30M1-9	MQF 1	Gudja Local Council			17:30 - 20:30			
LMFL30M1-10	MQF 1	Mosta Adult Learning Centre			17:30 - 20:30			
LMFL30M1-11	MQF 1	San Pawl il-Baħar Local Council			17:30 - 20:30			
LMFL30M1-12	MQF 1	Siġġiewi Local Council			17:30 - 20:30			
LMFL30M1-13	MQF 1	Online			17:30 - 20:30			
LMFL30M1-14	MQF 1	Żabbar Local Council			17:30 - 20:30			
LMFL30M1-15	MQF 1	Msida Lifelong Learning Centre				17:30 - 20:30		
LMFL30M1-16	MQF 1	Online				17:30 - 20:30		
LMFL30M1-17	MQF 1	San Ġwann Local Council					17:30 - 20:30	
LMFL30M1-18	MQF 1	Msida Lifelong Learning Centre						09:00 - 12:00
LMFL30M2-1	MQF 2	Birżebbuġa Local Council	17:30 - 20:30					
LMFL30M2-2	MQF 2	Online	17:30 - 20:30					
LMFL30M2-3	MQF 2	Online		17:30 - 20:30				
LMFL30M2-4	MQF 2	Mosta Adult Learning Centre			17:30 - 20:30			
LMFL30M2-5	MQF 2	Msida Lifelong Learning Centre				17:30 - 20:30		
LMFL30M2-6	MQF 2	Sliema Local Council				17:30 - 20:30		
LMFL30M2-7	MQF 2	Msida Lifelong Learning Centre					17:30 - 20:30	
LMFL30M3-1	SEC	Online	17:30 - 20:30					
LMFL30M3-2	SEC	Online				17:30 - 20:30		

MALTESE AS A FOREIGN LANGUAGE (FLEXIBLE FOR SHIFT WORKERS) *

NEW

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LMFLFSWM1-1	MQF 1	Online		17:30 - 20:30				

MALTESE AS A FOREIGN LANGUAGE (INTENSIVE)

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LMFLINTM1-1	MQF 1	Online	17:30 - 20:30		17:30 - 20:30			

MALTESE SIGN LANGUAGE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LMSL30L1-1	Level 1	Msida Lifelong Learning Centre		17:30 - 19:30				
LMSL30L1-2	Level 1	Blata l-Bajda Adult Learning Centre			17:30 - 19:30			
LMSL30L1-3	Level 1	Mrieħel Adult Learning Centre				17:30 - 19:30		

RUSSIAN

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LRSN30M1-1	MQF 1	Online	17:30 - 20:30					
LRSN30M2-1	MQF 2	Online		17:30 - 20:30				

SPANISH CONVERSATION

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LSPN08L2-1	Level 2	Msida Lifelong Learning Centre		12:30 - 14:30				
LSPN08L2-2	Level 2	Mrieħel Adult Learning Centre				18:00 - 20:00		
LSPN08L2-3	Level 2	Msida Lifelong Learning Centre						09:30 - 11:30

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SPANISH

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LSPN30M1-1	MQF 1	Online	17:30 - 20:30					
LSPN30M1-2	MQF 1	Msida Lifelong Learning Centre		09:00 - 12:00				
LSPN30M1-3	MQF 1	Msida Lifelong Learning Centre		17:30 - 20:30				
LSPN30M1-4	MQF 1	Online		17:30 - 20:30				
LSPN30M1-5	MQF 1	Online			17:30 - 20:30			
LSPN30M1-6	MQF 1	National Council of Women					09:00 - 12:00	
LSPN30M2-1	MQF 2	Msida Lifelong Learning Centre	09:00 - 12:00					
LSPN30M2-2	MQF 2	Online	17:30 - 20:30					
LSPN30M2-3	MQF 2	Online		17:30 - 20:30				
LSPN30M2-4	MQF 2	Mosta Adult Learning Centre			17:30 - 20:30			
LSPN30M3-1	SEC	Online	17:30 - 20:30					
LSPN30M3-2	SEC	Online		17:30 - 20:30				
LSPN30M3-3	SEC	Msida Lifelong Learning Centre			09:00 - 12:00			
LSPN30M4I-1	Intermediate	Online			17:30 - 20:30			
LSPN30M4A-1	Advanced	Online				17:30 - 20:30		

TURKISH

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
LTRK30M1-1	MQF1	Online	17:30 - 20:30					
LTRK30M2-1	MQF2	Online		17:30 - 20:30				

3

TITJIB FL-EDUKAZZZJONI U FIL-PROSPETTI GĦALL-KARRIERA

Dawn il-korsijiet huma mfassla għal min jixtieq itejjeb il-livell ta' edukazzjoni u l-prospetti tiegħu fil-karriera permezz ta' reviżjoni ta' suġġetti fil-livell Ordinarju u Avvanzat, tagħlim tal-kompjuter u taħriġ vokazzjonali.

IMPROVING EDUCATION & CAREER PROSPECTS

Adult learning can help you boost your level of education and career prospects. These courses include O' level & A' level revision classes, computer courses, as well as vocational courses.

lifelonglearning.gov.mt





AMANTE CINI

Matematika Livell MQF 2 / Maths MQF Level 2
Ħaddiem tal-Manutenzjoni fi Skola Privata /
Maintenance Worker at a Private School



Ngħix il-Ħamrun u naħdem bħala ħaddiem tal-manutenzjoni. Riċentament iddeċidejt li nibda l-kors tal-matematika biex intejjeb l-edukazzjoni tiegħi. Minkejja l-ħin limitat tiegħi, xorta rnexxieli nsib ħin biex nitgħallem.

Il-kors kien ta' livell tajjeb għalija u tgħallimt ħafna affarijiet godda. L-attenzjoni individwali mill-edukatur kienet ta' motivazzjoni kbira. Fil-futur nixtieq li nibda l-kors tal-Malti u tal-Ingliš.

Nirrakkomanda ħafna dawn il-korsijiet għax jgħinu lill-adulti jsibu opportunitajiet godda. Qatt mhu tard wisq biex tinvesti fil-futur tiegħek.

I am from Ħamrun and work as a maintenance worker. I decided to start the Maths course to improve my education. Despite my limited time, I have been able to dedicate time for learning.

The course was the right level of difficulty, so I've learnt several new things. Individual attention from the educator was highly motivating and, in the future, I look forward to enrolling for English and Maltese language courses.

I highly recommend Lifelong Learning courses as they provide new opportunities for adults. It's never too late to invest in one's future.



ACCOUNTING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IACC30M1-1	MQF 1	Blata I-Bajda Adult Learning Centre	17:30 - 20:30					
IACC30M1-2	MQF 1	Online	17:30 - 20:30					
IACC30M1-3	MQF 1	Online		17:30 - 20:30				
IACC30M1-4	MQF 1	Mrieħel Adult Learning Centre				17:30 - 20:30		
IACC30M3-1	SEC	Blata I-Bajda Adult Learning Centre			17:30 - 20:30			

AN INTRODUCTION TO ORGANIC HORTICULTURE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IIOH14M1-1	MQF 1	Msida Lifelong Learning Centre			17:30 - 20:30			

BASICS OF GARDENING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IGRD08L1-1	Level 1	Mrieħel Adult Learning Centre	18:00 - 20:30					
IGRD08L1-2	Level 1	Msida Lifelong Learning Centre		18:00 - 20:30				

CHILD DEVELOPMENT 0 - 3 YEARS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
ICHD08L1-1	LEVEL 1	Online		18:00 - 20:30				

CHILD DEVELOPMENT 4 - 10 YEARS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
ICHD08L1-2	LEVEL 1	Online			18:00 - 20:30			

CURTAIN MAKING & SOFT FURNISHINGS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
ICRT30M1-1	MQF 1	Mrieħel Adult Learning Centre		17:30 - 20:30				
ICRT30OC-1	Open Class	Msida Lifelong Learning Centre			09:00 - 11:00			
ICRT30OC-2	Open Class	Msida Lifelong Learning Centre			17:30 - 19:30			

CUSTOMER CARE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
ICST08L1-1	Level 1	Msida Lifelong Learning Centre						09:00 - 12:00

ELECTRICAL INSTALLATION

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IELC30LA-1	Licence A	Msida Lifelong Learning Centre			17:30 - 20:30			
IELC30LA-2	Licence A	Msida Lifelong Learning Centre					17:30 - 20:30	

HUMAN RESOURCE MANAGEMENT

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IHRM30M3-1	MQF 3	Online			17:30 - 20:30			
IHRM30M3-2	MQF 3	Online				17:30 - 20:30		

ICDL PROFESSIONAL DATABASES (ADVANCED)

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IDTB14M4-1	MQF 4	Online				17:30 - 20:30		

ICDL PROFESSIONAL DATA PROTECTON (ADVANCED)

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IDPR14M4-1	MQF 4	Online				17:30 - 20:30		

ICDL PROFESSIONAL DATA DOCUMENTS (ADVANCED)

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IDOC14M4-1	MQF 4	Online	17:30 - 20:30					

ICDL PROFESSIONAL FINANCIAL SPREADSHEETS (ADVANCED)

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
ISPR14M4-1	MQF 4	Online			17:30 - 20:30			

ICDL PROFESSIONAL PRESENTATION (ADVANCED)

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IPRS14M4-1	MQF 4	Online					17:30 - 20:30	

ICDL WORKFORCE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IICD30M3-1	MQF 3	Blata I-Bajda Adult Learning Centre	17:30 - 20:30					
IICD30M3-2	MQF 3	Online	17:30 - 20:30					
IICD30M3-3	MQF 3	Mrieħel Adult Learning Centre		17:30 - 20:30				
IICD30M3-4	MQF 3	Mosta Adult Learning Centre			17:30 - 20:30			

INTERIOR DESIGN

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IINT30M1-1	MQF 1	Mrieħel Adult Learning Centre		17:30 - 20:30				
IINT30M1-2	MQF 1	Msida Lifelong Learning Centre		17:30 - 20:30				
IINT30M1-3	MQF 1	Msida Lifelong Learning Centre			17:30 - 20:30			
IINT30M1-4	MQF 1	Mrieħel Adult Learning Centre				17:30 - 20:30		
IINT30M1-5	MQF 1	Msida Lifelong Learning Centre					09:00 - 12:00	

INTRODUCTION TO LEARNING THROUGH PLAY

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IPLY08L1-1	Level 1	Online			18:00 - 20:30			

LADIES & GENTS GARMENTS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
ILGG30M1-1	MQF 1	Msida Lifelong Learning Centre				17:30 - 20:30		
ILGG30OC-1	Open Class	Msida Lifelong Learning Centre	17:30 - 19:30					
ILGG30OC-2	Open Class	Rabat Gozo Secondary School				17:30 - 19:30		

MARKETING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IMRK30M4A-1	Advanced	Online	17:30 - 20:30					

MATHS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IMTH30M1-1	MQF 1	Blata I-Bajda Adult Learning Centre			17:30 - 20:30			
IMTH30M2-1	MQF 2	Blata I-Bajda Adult Learning Centre		17:30 - 20:30				
IMTH30M3A-1	SEC Paper A	Online				17:30 - 20:30		
IMTH30M3B-1	SEC Paper B	Online	17:30 - 20:30					
IMTH30M3B-2	SEC Paper B	Online		17:30 - 20:30				
IMTH30M3B-3	SEC Paper B	National Council of Women				09:00 - 12:00		

MECHANICAL CLOCK REPAIR

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IMCR30OC-1	Open Class	Rabat Gozo Secondary School			18:00 - 20:00			
IMCR30OC-2	Open Class	Rabat Gozo Secondary School				18:00 - 20:00		

PHILOSOPHY

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IPHL30M4A-1	Advanced	Online		17:30 - 20:30				

PSYCHOLOGY

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
IPSY30M4I-1	Intermediate	Online			17:30 - 20:30			
IPSY30M4I-2	Intermediate	Online				17:30 - 20:30		

SOCIOLOGY

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
ISCL30M4A-1	Advanced	Online		17:30 - 20:30				

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INĦARSU SAĦĦITNA

Dawn il-korsijiet joffru gwida għal min jixtieq jgħix
ħajja iktar sana u jsaħħaħ il-ħiliet u l-attitudnijiet
marbuta mal-ħajja.

HEALTHY LIVING

These courses offer guidance for those who wish to make
healthy life choices and improve skills and attitudes related to
life.





FRANCIS FIGALLO

Food Matters: Cooking Techniques and Healthy Eating
Għalliem Irtirat / Retired Teacher

”

Bħala għalliem irtirat, dħalt għal dan il-kors ħerqan biex nikseb esperjenza prattika fit-tisjir. Madankollu f'din l-esperjenza tgħallimt ukoll infittex riċetti u riżorsi onlajn.

L-għalliema pprovditilna r-riċetti qabel kull sessjoni permezz ta' imejl u waqt il-lezzjoni daret magħna biex toffri l-gwida tagħha ħalli tassigura li jkollna l-aħjar preparazzjoni.

Jekk għadek qed taħsibha biex tapplika, minn qalbi nheggek biex ma titlifix din l-opportunità! Dan hu ċ-ċans biex ittejjeb l-abbiltajiet tiegħek.

As a retired educator I entered this course eager to gain practical cooking experience. However, this experience went beyond just cooking. I also learnt how to look up recipes and resources online as well.

Our educator provided us with recipes ahead of the session via email and during the class went around to offer guidance to ensure correct preparation.

If you're contemplating enrolment, I wholeheartedly urge you to seize the opportunity! Embrace the chance to enhance your abilities!

“

FOOD MATTERS: COOKING TECHNIQUES AND HEALTHY EATING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
HFDM14ILA-1	Introductory A	Blata l-Bajda Adult Learning Centre	17:30 - 20:30					
HFDM14ILA-2	Introductory A	Mrieħel Adult Learning Centre		17:30 - 20:30				
HFDM14ILA-3	Introductory A	Mosta Adult Learning Centre			17:30 - 20:30			

HEALTH, WELLBEING & SUCCESSFUL AGEING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
HHWS30M1-1	MQF 1	Mrieħel Adult Learning Centre		17:30 - 20:30				

PERSONAL EMPOWERMENT & LEADERSHIP DEVELOPMENT

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
HPEL30M1-1	MQF 1	Msida Lifelong Learning Centre			17:30 - 20:30			

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ESPRESSJONI **KREATTIVA**

Dawn il-korsijiet joffru opportunità tajba għal min jixtieq itejjeb il-ħiliet kreattivi tiegħu f'sengħa partikolari b'għażla ta' l fuq minn 20 kors differenti.

CREATIVE **EXPRESSION**

These courses offer an opportunity for those who wish to improve upon their creative skills in a particular craft with a choice of over 20 different courses.





NADIA CILIA

Bizzilla Maltija Livell MQF 1 / Maltese Bobbin Lace Level MQF 1

Għallien fi Skola Primarja / **Primary School Teacher**

”

Jien għalliema fi skola primarja u għandi 29 sena. Applikajt għall-kors tal-bizzilla għax dejjem kienet gost nara lil min jagħmel din l-arti tradizzjonali u xtaqt li nitgħallimha jien ukoll.

Il-ħbiberija u s-sens ta' komunità li esperjenzajt flimkien mal-istudenti l-oħra ma kinex mistennija. L-edukatriċi tagħna tteggigħna biex nibqgħu niġu u meta ma nkunux nistgħu nattendu tibgħatilna l-vidjows biex ma naqtagħux lura.

Kienet gost kienet nattendu għall-kors! Is-sens ta' sodisfazzjon meta tara r-riżultat tax-xogħol tiegħek huwa indeskrivibbli. B'ħafna korsijiet li qed jiġu offruti, żgur li hawn xi haġa għal kulhadd!

I am a 29-year-old primary school teacher. I applied for the Maltese Bobbin Lace course because I always loved seeing people creating this traditional art and I wanted to learn doing it myself as well.

The sense of friendship and community that I experienced among my fellow learners was not initially expected. Our educator encourages us to keep coming and when we are unable to attend, she sends us videos to keep up with class.

I really enjoy coming to the course! The sense of satisfaction when you see the result of your work is unparalleled. With so many courses on offer there surely is something for everyone!

“

BASIC DIGITAL PHOTOGRAPHY

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CPHT30M1-1	MQF 1	Mrieħel Adult Learning Centre	17:30 - 20:30					
CPHT30M1-2	MQF 1	Msida Lifelong Learning Centre	17:30 - 20:30					
CPHT30M1-3	MQF 1	Mosta Adult Learning Centre			17:30 - 20:30			
CPHT30M1-4	MQF 1	Msida Lifelong Learning Centre			17:30 - 20:30			
CPHT30M1-5	MQF 1	Rabat Gozo Secondary School				17:30 - 20:30		
CPHT30M1-6	MQF1	Msida Lifelong Learning Centre					17:30 - 20:30	

BEADING TECHNIQUES

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CBDN30M1-1	MQF 1	Msida Lifelong Learning Centre				09:00 - 12:00		
CBDN30M1-2	MQF 1	Msida Lifelong Learning Centre				17:30 - 20:30		
CBDN30M1-3	MQF 1	Rabat Gozo Secondary School				17:30 - 20:30		
CBDN30OC-1	Open Class	Msida Lifelong Learning Centre		17:30 - 19:30				
CBDN30OC-2	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	

CAKE MASTERS: INTRODUCTION TO CAKE DECORATION

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CCMD14IA-1	Introductory A	Blata l-Bajda Adult Learning Centre	17:30 - 20:30					
CCMD14IA-2	Introductory A	Blata l-Bajda Adult Learning Centre		17:30 - 20:30				
CCMD14IA-3	Introductory A	Blata l-Bajda Adult Learning Centre			17:30 - 20:30			

CREATIVE KNITTING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CKNT30M1-1	MQF 1	Qala Local Council		09:00 - 12:00				
CKNT30M1-2	MQF 1	Blata l-Bajda Adult Learning Centre		17:30 - 20:30				
CKNT30M1-3	MQF 1	Tarxien Local Council			09:00 - 12:00			
CKNT30M1-4	MQF 1	Msida Lifelong Learning Centre				09:00 - 12:00		
CKNT30M1-5	MQF 1	Nadur Parish Hall				09:00 - 12:00		
CKNT30M1-6	MQF 1	Sigġiewi Local Council					17:30 - 20:30	
CKNT30OC-1	Open Class	Mosta Local Council	09:00 - 11:00					

CONT. >

CREATIVE KNITTING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CKNT300C-2	Open Class	Blata l-Bajda Adult Learning Centre			17:30 - 19:30			
CKNT300C-3	Open Class	Nadur Parish Hall				12:30 - 14:30		
CKNT300C-4	Open Class	Mġarr Local Council				17:30 - 19:30		
CKNT300C-5	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	

CROCHET

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CCRH30M1-1	MQF 1	Dingli Local Council	09:00 - 12:00					
CCRH30M1-2	MQF 1	Qala Parish Hall		13:30 - 16:30				
CCRH30M1-3	MQF 1	San Ġwann Local Council		17:30 - 20:30				
CCRH30M1-4	MQF 1	Sliema Local Council		17:30 - 20:30				
CCRH30M1-5	MQF 1	Attard Local Council			17:30 - 20:30			
CCRH30M1-6	MQF 1	Msida Lifelong Learning Centre				09:00 - 12:00		
CCRH30M1-7	MQF 1	Sigġiewi Local Council				09:00 - 12:00		
CCRH300C-1	Open Class	Ta' Xbiex Local Council	09:00 - 11:00					
CCRH300C-2	Open Class	Swieqi Local Council	17:30 - 19:30					
CCRH300C-3	Open Class	Qala Parish Hall		17:00 - 19:00				
CCRH300C-4	Open Class	Floriana Local Council			09:00 - 11:00			
CCRH300C-5	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	

EMBROIDERY

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CEMB30M1-1	MQF 1	Kerċem Parish Hall		09:00 - 12:00				
CEMB30M1-2	MQF 1	Msida Lifelong Learning Centre			09:00 - 12:00			
CEMB30M2-1	MQF 2	Msida Lifelong Learning Centre	09:00 - 12:00					
CEMB300C-1	Open Class	Kerċem Parish Hall		12:30 - 14:30				
CEMB300C-2	Open Class	Kerċem Parish Hall			14:00 - 16:00			
CEMB300C-3	Open Class	Kerċem Parish Hall			17:00 - 19:00			
CEMB300C-4	Open Class	Blata l-Bajda Adult Learning Centre			17:30 - 19:30			
CEMB300C-5	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	

GANUTELL

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CGNT30M1-1	MQF 1	Msida Lifelong Learning Centre			09:00 - 12:00			
CGNT30M1-2	MQF 1	San Ġwann Local Council			17:30 - 20:30			
CGNT30M1-3	MQF 1	San Ġiljan Local Council				09:00 - 12:00		
CGNT30M1-4	MQF 1	Sliema Local Council				17:30 - 20:30		
CGNT30M2-1	MQF 2	Msida Lifelong Learning Centre		09:00 - 12:00				
CGNT30OC-1	Open Class	Gudja Local Council	09:00 - 11:00					
CGNT30OC-2	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	

GILDING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CGLD30L1-1	Level 1	Blata l-Bajda Adult Learning Centre	17:30 - 20:30					
CGLD30L1-2	Level 1	Rabat Gozo Secondary School		17:30 - 20:30				
CGLD30L1-3	Level 1	Rabat Gozo Secondary School			17:30 - 20:30			
CGLD30L1-4	Level 1	Msida Lifelong Learning Centre				09:00 - 12:00		
CGLD30OC-1	Open Class	Rabat Gozo Secondary School		17:30 - 19:30				
CGLD30OC-2	Open Class	Rabat Gozo Secondary School			17:30 - 19:30			
CGLD30OC-3	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	
CGLD30OC-4	Open Class	Msida Lifelong Learning Centre					17:30 - 19:30	

GOLD AND SILVER SMITHING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CGLS30OC-1	Open Class	Blata l-Bajda Adult Learning Centre		17:30 - 19:30				
CGLS30OC-2	Open Class	Rabat Gozo Secondary School				17:30 - 19:30		

MACRAMÉ

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CMCR30M1-1	MQF 1	Msida Lifelong Learning Centre		09:00 - 12:00				
CMCR30OC-1	Open Class	Għarb Local Council			17:30 - 19:30			
CMCR30OC-2	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	

MALTESE BOBBIN LACE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CMBL30M1-1	MQF 1	Qala Parish Hall	17:00 - 20:00					
CMBL30M1-2	MQF 1	San Ġiljan Local Council		17:30 - 20:30				
CMBL30M1-3	MQF 1	Kerċem Parish Hall				09:00 - 12:00		
CMBL30M1-4	MQF 1	Msida Lifelong Learning Centre				09:00 - 12:00		
CMBL30M1-5	MQF 1	Sliema Local Council				17:30 - 20:30		
CMBL30M1-6	MQF 1	San Ġwann Local Council					17:30 - 20:30	
CMBL30M2-1	MQF 2	Msida Lifelong Learning Centre	09:00 - 12:00					
CMBL30M2-2	MQF 2	Qala Parish Hall				16:00 - 19:00		
CMBL30M2-3	MQF 2	Żabbar Local Council				17:30 - 20:30		
CMBL30M2-4	MQF 2	Msida Lifelong Learning Centre					17:30 - 20:30	
CMBL30OC-1	Open Class	Cottonera Resource Centre	09:00 - 11:00					
CMBL30OC-2	Open Class	Kerċem Parish Hall	14:00 - 16:00					
CMBL30OC-3	Open Class	Nadur Parish Hall	14:00 - 16:00					
CMBL30OC-4	Open Class	Qala Parish Hall	14:00 - 16:00					
CMBL30OC-5	Open Class	Kerċem Parish Hall	17:00 - 19:00					
CMBL30OC-6	Open Class	Nadur Parish Hall	17:00 - 19:00					
CMBL30OC-7	Open Class	Mrieħel Adult Learning Centre	17:30 - 19:30					
CMBL30OC-8	Open Class	Floriana Local Council		09:00 - 11:00				
CMBL30OC-9	Open Class	Msida Lifelong Learning Centre		09:00 - 11:00				
CMBL30OC-10	Open Class	Nadur Parish Hall		09:00 - 11:00				
CMBL30OC-11	Open Class	Swieqi Local Council		09:00 - 11:00				
CMBL30OC-12	Open Class	Nadur Parish Hall		12:30 - 14:30				
CMBL30OC-13	Open Class	Blata l-Bajda Adult Learning Centre		17:30 - 19:30				
CMBL30OC-14	Open Class	Siġġiewi Local Council		17:30 - 19:30				
CMBL30OC-15	Open Class	Dingli Local Council			09:00 - 11:00			
CMBL30OC-16	Open Class	Marsaxlokk Local Council			09:00 - 11:00			
CMBL30OC-17	Open Class	Nadur Parish Hall			09:00 - 11:00			

CONT. >

MALTESE BOBBIN LACE

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CMBL300C-18	Open Class	Naxxar Local Council			09:00 - 11:00			
CMBL300C-19	Open Class	Qala Parish Hall			09:00 - 11:00			
CMBL300C-20	Open Class	Qormi Local Council			09:00 - 11:00			
CMBL300C-21	Open Class	Nadur Parish Hall			12:00 - 14:00			
CMBL300C-22	Open Class	Qala Parish Hall			12:00 - 14:00			
CMBL300C-23	Open Class	Blata I-Bajda Adult Learning Centre			17:30 - 19:30			
CMBL300C-24	Open Class	Gudja Local Council			17:30 - 19:30			
CMBL300C-25	Open Class	Mosta Adult Learning Centre			17:30 - 19:30			
CMBL300C-26	Open Class	Mosta Local Council				09:00 - 11:00		
CMBL300C-27	Open Class	Qala Parish Hall				12:00 - 14:00		
CMBL300C-28	Open Class	Kerċem Parish Hall				12:30 - 14:30		
CMBL300C-29	Open Class	Kerċem Parish Hall					09:00 - 11:00	
CMBL300C-30	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	
CMBL300C-31	Open Class	Nadur Parish Hall					09:00 - 11:00	
CMBL300C-32	Open Class	Qala Parish Hall					09:00 - 11:00	
CMBL300C-33	Open Class	Kerċem Parish Hall					12:00 - 14:00	
CMBL300C-34	Open Class	Nadur Parish Hall					12:30 - 14:30	
CMBL300C-35	Open Class	Qala Parish Hall					13:00 - 15:00	

MONASTERY WORKS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CMNS30M1-1	MQF 1	Blata I-Bajda Adult Learning Centre		17:30 - 20:30				
CMNS300C-1	Open Class	Mrieħel Adult Learning Centre	17:30 - 19:30					

MOSAIC

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CMSC300C-2	Open Class	Rabat Gozo Secondary School		17:30 - 19:30				

PATCHWORK

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CPTC30M1-1	MQF 1	Msida Lifelong Learning Centre	09:00 - 12:00					
CPTC30M1-2	MQF 1	Mrieħel Adult Learning Centre	17:30 - 20:30					
CPTC30M1-3	MQF 1	Qala Local Council			09:00 - 12:00			
CPTC30M1-4	MQF 1	Rabat Gozo Secondary School			17:30 - 20:30			
CPTC30OC-1	Open Class	Msida Lifelong Learning Centre					09:00 - 11:00	

POTTERY & CERAMICS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CPTR08L1-1	Level 1	Mrieħel Adult Learning Centre	18:00 - 20:30					
CPTR08L1-2	Level 1	Mrieħel Adult Learning Centre	18:00 - 20:30					
CPTR08L1-3	Level 1	Mrieħel Adult Learning Centre		18:00 - 20:30				
CPTR30OC-1	Open Class	Mrieħel Adult Learning Centre		17:30 - 19:30				
CPTR08OC-2	Open Class	Għajnsielem Learning Hub			18:00 - 20:00			
CPTR30OC-3	Open Class	Għajnsielem Learning Hub				17:30 - 19:30		
CPTR30OC-4	Open Class	Mrieħel Adult Learning Centre				17:30 - 19:30		

SEWING BASICS

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CSWN30M1-1	MQF 1	Msida Lifelong Learning Centre	17:30 - 20:30					
CSWN30M1-2	MQF 1	Msida Lifelong Learning Centre		09:00 - 12:00				
CSWN30M1-3	MQF 1	Mrieħel Adult Learning Centre				17:30 - 20:30		
CSWN30M1-4	MQF 1	Msida Lifelong Learning Centre				17:30 - 20:30		
CSWN30M1-5	MQF 1	Msida Lifelong Learning Centre					17:30 - 20:30	
CSWN30M1-6	MQF 1	Msida Lifelong Learning Centre						09:00 - 12:00

WEAVING

Code	Level	Venue	Mon	Tue	Wed	Thu	Fri	Sat (Morning)
CWVN30OC-1	Open Class	Għarb Local Council	09:00 - 11:00					

6

SELF-PACED COURSES

Through self-paced courses via Learning Box, learners can further their education, upskill or reskill according to their needs. Learning box aims to provide immersive and engaging digital educational opportunities accessible at any time during the application process to learners.

Furthermore, it ensures high quality standards in the provision of adult education and focuses on reaching more learners, including working adults, for upskilling and reskilling purposes.

The applications for self-paced courses are open from 11 July 2024 until mid-March 2025. Participants can apply at any point in time during the application process. Self-paced courses open from October 2024 once the required number of learners have enrolled. Participants will have until 31 May 2025 to complete the course at their own pace, regardless of the commencement date.



LEARNING BOX - ONLINE SELF-PACED COURSES

Code	Level	Subject
ASCRDIM2-1	MQF 2	Children's Rights, Discrimination, and Inclusion
ASDECOL2-1	Level 2	Demystifying Coding
ASPECCM2-1	MQF 2	Becoming a Person of Excellence in Customer Care
ASIHRMM2-1	MQF 2	An Introduction to Human Resource Management
ASINPML2-1	Level 2	Introduction to Project Management
ASPCUMM2-1	MQF 2	The Power to Create and Understand Media: A Media Literacy Course
ASLTPAM2-1	MQF 2	The Learning through Play Approach
ASMBHSM2-1	MQF 2	Mind, Body, Heart, and Spirit: Enhancing Holistic Wellbeing for Self and Others through Prevention and Care
ASEPPDM2-1	MQF 2	Empowering Personal and Professional Development
ASPRSOM2-1	MQF 2	Problem Solving
ASSTIML2-1	Level 2	Step into Maltese: A Beginner's Course for Non-Native Speakers
ASSSAWM2-1	MQF 2	Study Skills and Academic Writing
ASDRSTM2-1	MQF 2	Exploring Different Religious and Secular Traditions and Worldviews
ASITLMM2-1	MQF 2	An Introduction to Leadership and Management

What is currently on offer?

An Introduction to Human Resource Management (100 hours)

This course introduces learners to human resource management, a key competence for private, public and non-governmental organisations.

An Introduction to Leadership and Management (100 hours)

This course serves as a good introduction to leadership and management principles and practices to guide learners into basic leadership and management skills, and prepare for working with and managing people.

Becoming a Person of Excellence in Customer Care (100 hours)

This course is suitable for learners who wish to engage in customer care or seeking work in customer care.

Children's Rights, Discrimination, and Inclusion (100 hours)

This course covers several topics including the UN Convention on the Rights of the Child, the Maltese National Children's Policy, the identification of barriers to child participation and equality of access.

Demystifying Coding (50 hours)

This course will empower participants with no prior programming experience to design animations, games, interactive stories and apps.

Empowering Personal and Professional Development (100 hours)

This course is designed to facilitate better understanding of oneself with the aim of developing oneself further.

Exploring Different Religious and Secular Traditions and Worldviews (100 hours)

This course will seek to deliver a basic but clear understanding of different religious and secular worldviews that exist in present Western societies.

Introduction to Project Management (50 hours)

This course introduces project management theory and practice.

Mind, Body, Heart and Spirit: Enhancing Holistic Wellbeing for Self and Others through Prevention and Care (100 hours)

This course will seek to deliver a basic but clear understanding of what holistic health and wellbeing is and what mental health consists of.

Problem Solving (100 hours)

This course is aimed at all individuals who would like to learn more about the structure, process and tools used to solve individual and organisational problems.

Step Into Maltese: A Beginner's Course for Non-Native Speakers (30 hours)

This course will focus on the basic phonetic, lexical and grammatical notions of the Maltese language, and help potential students familiarise with idiomatic challenges.

Study Skills and Academic Writing (100 hours)

This course is designed to introduce course candidates to specific study skills and to good-quality writing.

The Learning through Play Approach (100 hours)

This course is designed to introduce course participants to the Learning through Play approach in supporting child development.

The Power to Create and Understand Media: A Media Literacy Course (100 hours)

This course will seek to deliver a basic understanding of what media literacy education is as well as its importance and relevance to the everyday life of responsible citizens.

INFORMAZZJONI ĠENERALI

Id-Direttorat fi hdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġħ, ir-Riċerka u l-Innovazzjoni qed joffri varjetà ta' korsijiet bejn Ottubru 2024 u Mejju 2025. F'dan il-prospett informattiv tista' ssib tagħrif utli dwar il-korsijiet offruti onlajn u fiċ-Ċentri tat-Tagħlim, kif ukoll id-dati u l-ħinijiet ta' kull kors. Uħud mill-korsijiet isiru filgħaxija filwaqt li xi korsijiet oħra jingħataw matul il-jum.

It-tagħrif dwar il-korsijiet tagħna jinsab ukoll fuq is-sit elettroniku:

www.lifelonglearning.gov.mt

Jekk jogħġbok aqra din is-sezzjoni sew qabel timla l-applikazzjoni.

PROCEDURA TAL-APPLIKAZZJONI

Tista' tapplika permezz ta' wieħed minn dawn il-metodi segwenti bejn il-11 ta' Lulju u t-8 ta' Awwissu 2024.

Onlajn

- Idhol fis-sit elettroniku: www.lifelonglearning.gov.mt
- Klikkja fuq il-kategorija tal-kors li tixtieq.
- Agħzel is-sugġett li se tapplika għalih.
- Klikkja fuq 'Harsa Ġenerali' biex issib informazzjoni dwar il-kors tal-għażla tiegħek.
- Klikkja fuq 'Applika'.
- Irreġistra u imla d-dettalji **kollha** meħtieġa jew idhol bil-kont tal-email tiegħek jekk diġà rreġistrajt mal-Lifelong Learning*.
- Klikkja l-buttuni 'Kompluta' u 'Ikkonferma'.
- Hallas il-kors (jekk ikun il-każ) permezz ta' Karta ta' Kreditu/Debitu.**
- Jekk tixtieq tapplika għal aktar korsijiet, għandek issegwi l-istess sekwenza indikata hawn fuq għal kull kors.

Nota:

***Jekk diġà għandek kont Microsoft magħna (isem.kunjom@lifelonglearning.edu.mt), int għent mitlub/a tkompli fuq il-paġna tal-login u tagħzel Microsoft, filwaqt li jekk int għandek kont MySchool irreġistrajt fuq indirizz elettroniku personali (Gmail, Yahoo eċċ.), int mitlub tmur fuq il-paġna tal-login u tagħzel MySchool.**

****Hekk kif l-applikazzjoni tintbagħat mal-ħlas rispettiv, inti se tirċievi imejl iġġenerata awtomatikament li tikkonferma l-applikazzjoni u l-irċevuta tal-ħlas tiegħek. Din l-imejl ta' notifika, sakemm ma jkunx ikkomunikat lilek mod ieħor mill-uffiċċju tad-Direttorat, għandha tiġi meqjusa bħala l-ittra ta' konferma biex tattendi l-kors u għandha tiġi pprezentata lill-edukatur fl-ewwel ġurnata tal-kors.**

Jekk ma tirċevix din l-imejl ikun ifisser li l-applikazzjoni tiegħek ma ntbagħtitx kif suppost. Jista' jkun ukoll li ma tkunx inkludejt l-indirizz elettroniku tiegħek jew dan ikun iddaħħal ħażin. F'dan il-każ nissuġġerixxu li ċċempel fuq 153 jew tibgħat imejl fuq servizz@gov.mt

Personalment

L-applikazzjonijiet se jibdew jiġu milqugħa fiċ-Ċentru servizz.gov fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni, Triq L-Assedju l-Kbir, il-Furjana bejn il-11 ta' Lulju u t-8 ta' Awwissu 2024. Il-ħinijiet tal-ftuħ huma bejn it-8.30am u s-1.00pm mit-Tnejn sas-Sibt filwaqt li nhar ta' Erbgħa l-applikazzjonijiet jintlaqgħu wkoll mill-4.30pm sas-7.00pm. Ċentri oħra ta' servizz.gov jistgħu jgħinukom iddaħħlu l-applikazzjoni tagħkom. Il-ħlas jista' jsir b'Karta tal-Kreditu/Debitu jew bi flus kontanti. Ċekkijiet ma jiġux aċċettati. Tista' żżur ukoll kwalunkwe fergħa tal-Kunsilli Lokali fejn il-ħlas jista' jsir biss b'Karta tal-Kreditu/Debitu. Applikazzjonijiet li jintbagħtu bil-posta jew permezz tat-telefown ma jkunux aċċettati.

GWIDA U GĦAJNUNA BIEX TAPPLIKA

Id-Direttorat qed joffri wkoll servizz ta' gwida lill-applikanti li jista' jkollhom bżonn l-għajnuna sabiex jagħzlu s-suġġett u l-livell tal-kors li jgħodd għalihom. L-applikanti prospettivi li għandhom bżonn l-assistenza minn dan is-servizz jistgħu jagħmlu appuntament għal laqgħa onlajn jew wiċċ imb wiċċ.

DRITTIJET TAR-REĠISTRAZZJONI

Jekk jogħġbok aqra sew dawn it-Termini u Kundizzjonijiet:

- Il-ħlas tar-reġistrazzjoni għal kull kors (fejn applikabbli) huwa indikat fil-'Harsa Ġenerali'.
 - Ġeneralment in-numru minimu biex tkun tista' tingħaqad klassi hu ta' 10 applikanti.
- Id-Direttorat għat-Tagħlim Tul il-Hajja u Impjegabbiltà jirriserva d-dritt li jbidel in-numru minimu ta' applikanti skont l-importanza tas-suġġett.
- F'każ li l-parteciċipanti jonqsu matul is-sena, il-klassi tista' tingħalaq u l-parteciċipanti jingħataw l-oportunità li jingħaqdu ma' klassijiet oħra sabiex dan is-servizz jibqa' sostenibbli.

- L-applikanti jiġu rreġistrati skont l-ordni tad-data u l-ħin ta' kif jiddaħħlu fis-sistema elettronika. Għaldaqstant dawk li japplikaw u jħallsu onlajn ikunu qed jassiguraw li r-reġistrazzjoni tagħhom tiddaħħal immedjament.
- Persuni barranin li mhumex reġistrati uffiċjalment bħala residenti ta' Malta mhumex elegibbli biex japplikaw għal kwalunkwe kors. Persuni barranin li japplikaw għal kors għandhom jipprezentaw dokumenti li jikkonfermaw li huma uffiċjalment residenti f'Malta skont il-liġi nazzjonali jew tal-Unjoni Ewropea. Il-barranin minn pajjiżi terzi ma jistgħux jitolbu awtorizzazzjoni biex jibqgħu f'Malta fuq il-bażi li applikaw għal, jew qed isegwu, xi kors offrut mill-Direttorat.

HLAS TAL-KORSIJET

Il-korsijiet kollha huma miftuħa għaċ-ċittadini u r-residenti kollha f'Malta u Għawdex. L-applikanti għandhom iħallsu l-pagamenti segwenti:

Korsijiet fil-Ħiliet Bażiċi: Malti, Malti bħala Lingwa Barranija, Ingliż Ingliż bħala Lingwa Barranija, Lingwa tas-Sinjali Maltija, Matematika, Ħiliet Diġitali, Litteriżmu Medjatiku u Finanzjarju	Bla Hlas
Korsijiet Ġenerali: sa 100 siegħa inklużi Korsijiet mhux Sinkroniċi sa Livell MQF/VET 3	€34.94
Korsijiet Speċjalizzati: sa 100 siegħa inklużi suġġetti fil-Livell Intermedju u Avvanzat u korsijiet tat-Teknoloġija tal-Infurmazzjoni	€46.59
Korsijiet ta' Revizjoni: sa 100 siegħa inklużi suġġetti fil-livell SEC u korsijiet tal-ICDL	€34.94
Korsijiet ta' Konverżazzjoni sa massimu ta' 25 siegħa	€18.63
Korsijiet ta' Filgħodu li jsiru fiċ-Ċentru għat-Tagħlim Tul il-Ħajja l-Imsida	€11.65
Korsijiet sa massimu ta' 42 siegħa li ma jaqgħu taħt ebda kategorija tal-korsijiet indikati hawn fuq	€18.63

Ma jista' jsir ebda tibdil fir-reġistrazzjoni ta' kwalunkwe kors wara li jkun sar il-ħlas, ħlief fil-każ li l-korsijiet jiġu kkanċellati mid-Direttorat.

EŻENZJONI MILL-ĦLAS TAL-KORSIJET

Il-persuni segwenti huma eżentati mill-ħlas:

- Dawk li japplikaw għall-korsijiet fil-Livell Introdutturju (il-Malti, il-Malti bħala Lingwa Barranija, l-Ingliż, l-Ingliż bħala Lingwa Barranija, il-Matematika, il-Ħiliet Diġitali u korsijiet ta' Litteriżmu Medjatiku u Finanzjarju) u għal-Lingwa tas-Sinjali Maltija.
- Applikanti li għandhom il-Kartanzjan ma jhallsux għall-ewwel kors li japplikaw għalih. Jekk japplikaw għal iktar minn kors wieħed ikunu jridu jhallsu għal kull kors ieħor li japplikaw għalih matul is-sena ta' tagħlim 2024-2025.
- Applikanti li, minħabba raġunijiet soċjali, jitolbu għal eżenzjoni mill-ħlas tal-kors għandhom japplikaw personalment u mhux bl-internet peress li jkunu jridu jipprovdu ittra ta' kopertura ffirmata minn istituzzjoni rilevanti (mid-Dipartiment tas-Sigurtà Soċjali, l-AWWAS, eċċ.). Wara dan timtela formola apposta li tiġi ppreżentata lill-Bord rilevanti fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġġ, ir-Riċerka u l-Innovazzjoni. L-ittra ta' kopertura tiġi verifikata u approvata mill-Bord wara konsultazzjoni mad-Direttorat. Dawk l-applikanti li jhossuhom intitolati għal eżenzjoni mill-ħlas għandhom bżonn approvazzjoni tal-istess eżenzjoni mill-Bord. L-eżenzjoni għandha tingieb qabel jibda l-kors, inkella l-ħlas ikollu jsir xorta waħda. Jekk l-eżenzjoni tasal wara li jsir il-ħlas, il-persuna tkun intitolata għal rifużjoni. L-applikanti għandhom japplikaw għall-eżenzjoni personalment mal-Bord imsemmi.

RIFUŻJONI TAL-ĦLAS TAL-KORSIJET

Għall-ebda raġuni ma jingħata lura l-ħlas tar-reġistrazzjoni ħlief jekk isir xi tibdil fil-korsijiet offruti min-naħa tad-Direttorat.

Kors jista' ma jsirx jew jitwaqqaf skont id-diskrezzjoni tad-Direttur. F'dan il-każ l-applikanti huma intitolati li jingħataw lura l-ħlas kollu jew pro-rata sakemm l-applikanti ma jkunux huma stess il-kawża tal-waqfien mill-kors.

ETÀ MINIMA GĦAR-REĠISTRAZZJONI

L-applikanti jridu jkunu għalqu ħmistax-il sena (15) sakemm ma jkunx indikat mod ieħor f'xi korsijiet speċifiċi. L-applikanti li jkollhom ħmistax-il sena għandhom iġibu l-kunsens tal-ġenitur/kustodju legali qabel ma japplikaw għal xi kors. Għal dan l-għan tkun trid timtela l-formola tal-kunsens iffirmata mill-ġenitur jew kustodju legali f'isem l-applikant. Din il-formola għandha tiġi ppreżentata lill-edukatur fl-ewwel ġurnata tal-kors. Dawk

L-applikanti li ma jgibux il-formola tal-kunsens ma jithallewx jidhlu biex jibdew il-kors. Il-formola tista' titnizzel mis-sit elettroniku tad-Direttorat lifelonglearning.gov.mt. It-trasport tal-istudenti ta' hmistax-il sena lejn u lura mill-post tal-kors huwa kompletament spiza u responsabbiltà tal-ġenitur/kustodju legali.

Nota importanti:

Fir-registrazzjoni/l-applikazzjoni għall-kors għandhom jiddaħhlu d-dettalji tal-istudent/a u mhux tal-ġenitur/kustodju legali.

KALENDARJU

Hafna mill-korsijiet jibdew fil-bidu ta' Ottubru 2024 u jispiċċaw lejn l-aħħar ta' Mejju 2025 u hemm oħrajn qosra ta' 14-il ġimgħa jew ta' 8 ġimgħat. Dettalji ulterjuri dwar korsijiet speċifiċi huma indikati fl-iskedi tal-prospett u fuq is-sit elettroniku.

Ma jsirux lezzjonijiet f'dawn il-ġranet tal-btajjel pubbliċi u skolastiċi:

1-6 ta' Novembru 2024	12-13 ta' Diċembru 2024
23 ta' Diċembru 2024 – 6 ta' Jannar 2025	10 ta' Frar 2025
3-5 ta' Marzu 2025	19 ta' Marzu 2025
31 ta' Marzu 2025	16-27 t'April 2025
1 ta' Mejju 2025	30 ta' Mejju 2025

Minhabba li ċ-Ċentri għat-Tagħlim Tul il-Ħajja jinsabu fl-Iskejjel Statali, il-lezzjonijiet jistgħu jiġu posposti f'każ li jkun hemm attività fi skola wara l-hin tal-iskola, kif ukoll jekk l-iskola tkun magħluqa minhabba xi raġuni partikolari.

LIVELLI, ĊERTIFIKATI U KWALIFIKI TAL-KORSIJET

Hu importanti li l-istudenti jagħżlu l-korsijiet u l-livelli addattati skont il-ħtiġijiet u l-abbiltajiet tagħhom. L-istaff tad-Direttorat, inklużi l-edukaturi u l-koordinaturi, jistgħu jindikaw li student ikun qiegħed fi klassi ta' livell mhux addattat u għandu jkun f'livell aktar baxx jew ogħla jew f'kurs differenti. F'dawn il-każi, l-istudenti jiġu ggwidati biex jattendu kors jew livell addattat għalihom. Huwa rrakkomandat li l-partecipanti japplikaw għal livell ogħla milli jkunu diġà kisbu fl-istess suġġett.

Ittra ta' Attendenza tinħareġ mid-Direttorat jekk kemm-il darba l-partecipanti jkunu attendew minn tal-inqas 80% tal-kors. Ittra ta' Attendenza ma timplikax li l-istudenti ġew assessjati u tinħareġ biss lil dawk l-istudenti li għażlu li ma jsejgħu l-assessjar jew fil-każ ta' korsijiet mhux akkreditati. Din tista' tintalab fi żmien sena minn tmiem il-kors. L-ittra ta' Attendenza ma tistax tintalab bħala approvazzjoni għal residenza temporanja jew permanenti. L-istudenti għandhom jibagħtu imejl bit-talba tagħhom u r-raġunijiet wara din it-talba sa minn tal-inqas ġimagħtejn qabel.

F'dawk il-korsijiet li huma akkreditati u għandhom l-assessjar, il-partecipanti jridu wkoll ikunu attendew mill-inqas 80% tal-kors biex ikunu eliġibbli għaċ-Ċertifikat ta' Kwalifika.

Id-Direttorat joffri bosta korsijiet f'livelli differenti, fosthom:

Livell Introdutturju

Dawn il-korsijiet huma addattati għal dawk l-istudenti li għandhom diffikultajiet bażiċi fil-qari/kitba, fil-matematika u fl-abbiltajiet diġitali. Dawn il-korsijiet isiru primarjament bil-Malti.

Korsijiet ta' Livell MQF 1, MQF 2 u MQF 3 fil-Qafas Malti tal-Kwalifiki (Malta Qualifications Framework - MQF)

Dawk il-korsijiet indikati bħala MQF ġew akkreditati mill-Awtorità għall-Edukazzjoni Avanzata u Ogħla (MFHEA). Il-proċess ta' akkreditazzjoni huwa kontinwu f'diversi korsijiet. Il-korsijiet mhux neċessarjament jilħqu jiġu kollha akkreditati matul is-sena skolastika kurrenti. Madankollu l-livelli qed jiġu ppreżentati sabiex ikun indikat minn qabel x'livell hu mistenni jintlaħaq f'dawn il-korsijiet.

MATSEC

Dawn il-korsijiet iwasslu għaċ-Ċertifikat tal-Edukazzjoni Sekondarja (ĊES), magħruf ukoll bħala O' Level, u għal-Livell Intermedju u Avvanzat. Id-Direttorat joffri korsijiet ta' reviżjoni għall-MATSEC u hu mistenni li l-istudenti li japplikaw għal dawn il-korsijiet ikollhom diġà l-livell meħtieġ fis-suġġett.

Livelli Oħra

Ċerti korsijiet bħall-ICDL (MQF3 u MQF4) u dak tal-Installazzjoni Elettrika (Liċenzja A) jippreparaw lill-istudenti għal eżamijiet ta' entitajiet oħra.

Open Classes

Il-korsijiet Open Class mhumix immirati biex joffru tagħlim formali imma huma addattati għal studenti li jkunu diġà kisbu għarfien u abilitajiet sostanzjali f'dixxiplina partikolari u li jkunu jridu javvanzaw fil-kompetenzi tagħhom.

KORSIJET ONLAJN SINKRONIZZATI

Dawk l-istudenti li japplikaw għal korsijiet onlajn se jagħmlu użu mill-portal ta' Microsoft Teams. Kull student se jkollu indirizz elettroniku u password ġenerata.

- L-istudenti li jattendu l-korsijiet onlajn iridu jżommu l-kamera tagħhom mixgħula l-ħin kollu sabiex tiġi assicurata partecipazzjoni adegwata.
- Ir-rekording ta' kull lezzjoni se jsir sabiex jgħin lill-istudenti fit-tagħlim tagħhom. Madankollu dan qatt ma jista' jissostitwixxi l-lezzjoni onlajn fil-ħin fiss tagħha. Kull student irid jattendi 80% tal-lezzjonijiet biex ikun jista' jikseb Ċertifikat ta' Kwalifika. Dan japplika wkoll għal min irid ltra ta' Attendenza.
- Il-korsijiet onlajn jista' jkollhom ukoll komponent wiċċ imb wiċċ permezz ta' workshops fiżiċi waqt is-sena ta' tagħlim.
- L-istudenti li jfallu tliet lezzjonijiet konsekuttivi mingħajr ma jiġġustifikaw l-assenza tagħhom bil-miktub minn qabel, jitneħħew mill-klassi tal-Microsoft Teams. L-istess studenti mhux se jithallew isegwu r-rekordings tal-lezzjonijiet.
- L-użu skorrett tar-rekording jista' jiġi sanzjonat legalment.

SELF-PACED COURSES

L-istudenti jistgħu jirreġistraw meta jridu tul il-proċess tal-applikazzjoni u jlestu l-kors fil-ħin konvenjenti għalihom. Aktar informazzjoni tinsab fuq: www.learningbox.edu.mt

ATTENDENZA

Fil-proċess tat-tagħlim, l-attendenza regolari tal-istudenti hija ta' importanza fundamentali. Importanti ħafna li l-applikanti li ma jixtix jew ma jistgħux jibdew jattendu l-kors, javżaw immedjatament lid-Direttorat sabiex il-kors jiġi offrut lill-applikanti eliġibbli li jkunu qegħdin fuq il-lista ta' stennija.

FAĊILITAJIET

L-Ċentri ta' Tagħlim tad-Direttorat jinsabu fi Skejjel Statali li jintużaw għall-edukazzjoni obbligatorja fil-ħinijiet ta' filgħodu. Id-Direttorat joffri wkoll korsijiet fil-komunità b'kollaborazzjoni ma' Kunsilli Lokali u Organizzazzjonijiet Non-Governattivi (NGOs) f'postijiet oħra.

Għaldaqstant, il-partecipanti huma mitluba biex jieħdu ħsieb il-klassijiet, il-laboratorji u faċilitajiet oħra f'dawn iċ-Ċentri. L-Ċentri għandhom dejjem jinżammu ndaf. Il-partecipanti huma mfakkra li t-tipjip huwa pprojbit fiċ-Ċentri kollha.

Id-Direttorat mhux se jkun responsabbli mill-manutenzjoni ta' Ċentri/skejjel li ma jaqgħux direttament fi ħdanu.

SUGĠERIMENTI U ILMENTI

Is-suggerimenti u l-ilmenti tiegħek huma ta' prijorità għalina. Ma' kull Ċentru ta' Tagħlim għall-Adulti hemm koordinaturi assenjati. Jekk tinnota xi nuqqas fiċ-Ċentru jew qed tiltaqa' ma' xi diffikultajiet fil-kors tiegħek u tixtieq tagħmel ilment jew tagħti suggeriment, int ġentilment mitlub/a titkellem mal-Koordinatur jew tibgħat imejl fuq: lifelonglearning@gov.mt

REGOLI U PROĊEDURI

- Il-korsijiet li jwasslu għal-livell taċ-ĊES, Intermedju jew Avvanzat huma korsijiet ta' reviżjoni u għaldaqstant is-sillabu jiġi kopert b'pass pjuttost mgħaġġel.
- Ladarba r-reġistrazzjoni tiegħek tkun aċċettata, int mistenni timxi mar-regoli u l-proċeduri li joħroġ id-Direttorat minn żmien għal żmien. Id-Direttorat jimxi ma' politika ta' tolleranza zero lejn kull forma ta' diskriminazzjoni u diżrispett.
- Partecipanti li jtellfu l-klassi bi kwalunkwe mod minhabba mgħiba mhux xierqa jew li jonqsu mir-rispett dovut lejn l-edukaturi u l-istudenti l-oħra mhumieks se jiġu ttollerati u jitkeċċew mill-kors.
- Partecipanti li jattendu għal xi kors mingħajr ma jkunu hallsu għalih (fejn japplika) jiġu mitluba jirriżenjaw immedjatament.
- Id-Direttorat ma jistax jassumi responsabbiltà jekk xi edukaturi jieqfu milli jkomplu jagħtu s-servizzi tagħhom. Madankollu, id-Direttorat jagħmel minn kollox sabieks jinstabu sostituti fl-iqsar żmien possibbli. Jekk dan ma jkunx possibbli, l-istudenti jiġu integrati ma' klassi oħra tal-istess suġġett u livell.
- L-applikanti jistgħu japplikaw għal livell wieħed biss fl-istess suġġett.
- Il-lingwi użati għat-tagħlim fil-korsijiet tad-Direttorat huma l-Ingliż u/jew il-Malti. F'każ ta' kors b'lingwa barranija jew kors tat-taħdit b'islen barrani, l-istruzzjoni ssir ukoll b'dik il-lingwa partikolari.
- L-allokazzjoni tal-edukaturi fid-diversi korsijiet issir mid-Direttorat u l-applikanti huma mgħarrfa li qed japplikaw għal suġġett speċifiku u mhux biex ikunu f'xi klassi ta' edukatur partikolari.
- L-edukaturi jistgħu jitolbu l-kuntatti personali tiegħek, bħal numru tal-mowbajl, sabieks ikunu jistgħu jgħarrfuk fl-iqsar żmien possibbli f'każ ta' posponiment ta' lezzjoni minhabba xi emerġenza. Huwa fid-diskrezzjoni tal-partecipanti jekk jagħtux din l-informazzjoni.
- Minhabba miżuri ta' saħħa u sigurtà, l-edukaturi jistgħu jitolbu informazzjoni medika jew informazzjoni dwar il-persuna li trid tiġi kkuntattjata f'każ ta' emerġenza. Huwa fid-diskrezzjoni tal-partecipanti jekk jagħtux din l-informazzjoni.
- Il-korsijiet li jwasslu għal eżami uffiċjali tal-MATSEC jispiċċaw mad-data tal-eżami tkun meta tkun.
- Waqt li jsir kull sforz biex jingħata tagħrif preċiż dwar kull kors, id-Direttorat mhux responsabbli għal xi żball jew nuqqas ta' informazzjoni.

- Jistgħu jinqalgħu każijiet partikolari mhux imsemmija f'dan il-prospett fejn id-Direttorat iżomm id-dritt li jieħu d-deċiżjoni li jidhirlu tkun l-aktar xierqa f'ċirkostanzi simili.
- Id-Direttorat iżomm id-dritt li jbidel il-ħinijiet u l-granet tal-korsijiet skont in-numru ta' applikanti u l-edukaturi disponibbli.
- In-noti tal-kors, il-materjal, l-għodda u kull forma ta' riżorsi oħra li jiġu użati fil-proċess tat-tagħlim iridu jiġu pprovduti mill-parteciċipanti minn sorsi esterni. In-noti tal-kors se jintbagħtu lill-istudenti permezz ta' imejl.
- Il-ġbir ta' flus mill-edukaturi sabiex jiġu koperti l-ispejjeż għar-riżorsi meħtieġa mill-istudenti huwa assolutament ipprojbit u jista' jwassal għal passi dixxiplinarji f'każ li dan iseħh.

INFORMAZZJONI OĦRA

Aktar tagħrif jista' jinkiseb:

- Mid-Direttorat għat-Tagħlim Tul il-Hajja u Imjegabbiltà – Tel: **153**
- Permezz tal-indirizz elettroniku: **servizz@gov.mt**
- Mill-Kunsilli Lokali
- Miċ-Ċentri Reġjonali ta' servizz.gov (freephone: **153**, sit elettroniku: **www.servizz.gov.mt**)

It-tagħrif f'dan il-prospett kien aġġornat bl-aħħar informazzjoni sa ma ġie pprintjat. Din l-informazzjoni tibqa' tiġi aġġornata kontinwament fuq is-sit:

www.lifelonglearning.gov.mt

INDIRIZZI

ID-DIRETTORAT GHAT-TAGHLIM TUL IL-HAJJA U IMPJEGABBILTÀ

Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġġ, ir-Riċerka u l-Innovazzjoni
Triq l-Assedju l-Kbir, il-Furjana, Malta VLT 2000
Indirizz elettroniku: **servizz@gov.mt**
Tel: **153**

IĊ-ĊENTRU GHAT-TAGHLIM TUL IL-HAJJA

Triq Qrejten, Msida MSD 1252 (Kantuniera mal-Junior College)
Hinijiet tal-Ftuħ: 9:00-14:30 / 17:30-20:30

IĊ-ĊENTRI GHAT-TAGHLIM TAL-ADULTI

MALTA

BLATA L-BAJDA

Kulleġġ San Ġorġ Preca,
Triq Mountbatten, Blata l-Bajda HMR 1575
17:30-20:30

MRIEHEL

Kulleġġ Santa Tereża,
Triq B. Bontadini, Birkirkara BKR 1733
17:30-20:30

MOSTA

Kulleġġ Maria Regina,
Triq il-Biedja (Żokrija), Mosta MST 1420
17:30-20:30

GĦAWDEX

RABAT/VICTORIA

Middle School tal-Kulleġġ t'Għawdex
Triq l-Ewropa, Rabat, Għawdex
17:30-20:30

GENERAL INFORMATION

The Directorate within the Ministry for Education, Sport, Youth, Research and Innovation offers a variety of courses that will be held from October 2024 to May 2025. In this prospectus you will find helpful information about courses offered online and at the Learning Centres, as well as the dates and times when each course will take place. Sessions are held both in the evening as well as during the day.

Information about our courses can also be accessed through the website:
www.lifelonglearning.gov.mt

Please read this section before completing your application.

APPLICATION PROCEDURE

You can apply through one of the following methods between 11 July and 8 August 2024.

Online

- Log on to the website: **www.lifelonglearning.gov.mt**
- Click on the course category of your choice.
- Choose the subject you would like to apply for.
- Click on 'Overview' to find information about the course of your choice.
- Click on 'Apply'.
- Register and fill in **all** the required details or login with your email account if you are already registered with Lifelong Learning. *
- Click on the icons 'Complete' and 'Confirm'.
- Pay the course fee (if applicable) using your Debit Card or Credit Card. **
- If you would like to apply for more courses, you are to follow the above sequence for each course.

Note:

* If you already have a Microsoft account (**name.surname@lifelonglearning.edu.mt**) kindly proceed to the login page and choose the 'Microsoft' option, whilst if you have a 'MySchool' account, i.e., registered with a personal email address (e.g., Gmail, Yahoo, etc.), kindly go to the login page and choose the 'MySchool' option.

** When the application and payment are submitted, you will receive an automatically

generated e-mail acknowledging your application and confirming receipt of payment. This acknowledgement email, unless otherwise communicated from the Directorate's office, should be treated as your acceptance letter to the course and is to be presented to the educator in class on the first day of the course.

If you do not receive this email, it means that your application has not been successfully submitted. It could also mean that you did not include an email address or that the email address was not inputted correctly. In this case we suggest you call 153 or send an email to servizz@gov.mt

In Person

Applications will be received at the servizz.gov hub, Ministry for Education, Youth, Sport, Research and Innovation, Great Siege Road, Floriana, between 11 July and 8 August 2024. Opening hours are from 08:30 to 13:00 Monday to Saturday and on Wednesdays also from 16:30 to 19:00. Other servizz.gov hubs may also assist you with your application submission. Payment can be made either by Credit/Debit card or cash. Cheques cannot be accepted. You may also visit any of the Local Council offices where payment can only be made by Credit/Debit card. Applications sent by post or over the telephone will not be accepted.

GUIDANCE AND SUPPORT

The Directorate is also offering a guidance service for applicants who may need assistance with choosing the appropriate course, subject and level. Prospective applicants who require the assistance of this guidance service may schedule an online or face-to-face meeting.

REGISTRATION RIGHTS

Kindly read carefully the following Terms & Conditions:

- Registration payment (where applicable) is indicated for each course in the 'Overview' tab.
- For a class to be formed, a minimum number of students must register. In most cases, the minimum is 10. The Directorate for Lifelong Learning and Employability reserves the right to change this minimum number of applicants based on the course subject's importance.

- Classes having fewer students throughout the year may be closed and those students shall be offered the opportunity to join another class so that a sustainable service is ensured.
- Applicants are registered according to the date and time received through the online system. Applicants applying and paying online ensure immediate registration.
- Foreign nationals who are not officially registered as residents of Malta are not eligible to apply for any course. Foreign nationals applying for a course shall present documents attesting that they are officially residing in Malta in accordance with national or European Union law. Third-country nationals may not request an authorisation to remain in Malta on the basis of having applied for, or are following, any course offered by the Directorate.

COURSE FEES

All courses are open to all citizens and residents in Malta and Gozo. Applicants are to pay the following fees:

Basic Skills Courses: Maltese, Maltese as a Foreign Language, English, English as a Foreign Language, Sign Language, Mathematics, Digital Skills, Media Literacy, Personal Finance	Exempt
General Courses: up to 100 hours including Asynchronous Courses up to MQF/VET Level 3	€34.94
Specialised Courses: up to 100 hours including Intermediate and Advanced Level courses and IT Subjects	€46.59
Revision Courses: up to 100 hours including SEC Level and ICDL Courses	€34.94
Language Conversation Courses up to 25 hours	€18.63
Morning Courses: held at the Msida Lifelong Learning Centre	€11.65
Courses up to 42 hours, not being any of the above indicated courses	€18.63

There shall be no changes to the registration of any course after payment is made, except when courses are cancelled by the Directorate.

EXEMPTION FROM COURSE FEES

The following persons are exempted from payment:

- Applicants who apply for the Introductory Courses (Maltese, Maltese as a Foreign Language, English, English as a Foreign Language, Mathematics, Digital Skills, Media and Financial Literacy) and for the Maltese Sign Language course.
- Applicants in possession of the Senior Citizens Card (Kartanzjan) are exempted from paying for their first course only. Course fees are to be paid for all subsequent courses applied for during the learning year 2024-2025.
- Applicants who, due to social reasons, request exemption from course fee are to provide a signed cover letter from a relevant institution (Social Security Office, AWAS, etc.) and submit the course application by applying in person. A form will be filled in accordingly and presented to the appropriate Board within the Ministry for Education, Sport, Youth, Research and Innovation. The cover letter will be verified and approved by the Board after consultation with the Directorate. Applicants who feel they are entitled to payment exemption require approval of exemption issued by the Board. This exemption is to be obtained prior to the commencement of course, otherwise payment shall be required. If the exemption is received after the payment is made, the applicant shall be entitled to a refund. Applicants are to apply personally for this exemption at the said appropriate Board.

REFUND OF COURSE FEES

A refund will be granted only in the case of changes made solely by the Directorate. A course may be withdrawn or terminated at the discretion of the Director. Applicants are entitled to a full or pro-rata refund unless they are directly the cause for the termination of the course in question.

MINIMUM AGE FOR REGISTRATION

Applicants must be fifteen (15) years or over, unless otherwise stated in certain specific courses. Fifteen-year-old applicants are required to obtain consent from their parent/legal guardian before applying for a course. To this effect, a consent form duly completed and signed by the parent/legal guardian on behalf of the minor must be presented to the class educator on the first day of the course. Applicants who do not produce this consent form shall not be admitted to the course. This form can be downloaded from the Directorate's website: lifelonglearning.gov.mt. Transport to and from the course venue of the fifteen-year-old students is the sole responsibility of the minor's parent/legal guardian.

Important Note:

The registration/application for the course should contain the details of the student and not those of the parent/legal guardian.

CALENDAR

Most courses start at the beginning of October 2024 and finish towards the end of May 2025 and other courses are shorter consisting of 8 or 14 weeks. Further details regarding specific courses are indicated in the timetables within this prospectus and on the website. No lessons are held on these public holidays and scholastic year holidays:

1-6 November 2024	12-13 December 2024
23 December 2024 – 6 January 2025	10 February 2025
3-5 March 2025	19 March 2025
31 March 2025	16-27 April 2025
1 May 2025	30 May 2025

As Adult Learning Centres are hosted within State schools, lessons may be postponed if the school has an activity that will be held after normal school hours or if the school is closed due to a particular reason.

COURSE LEVELS, CERTIFICATES AND QUALIFICATIONS

It is important that learners choose the appropriate courses and levels that suit their needs and abilities. The Directorate staff, including educators and coordinators, may indicate that a learner is in the incorrect class level and requires to be in a lower or higher level or even in a different course. In such cases, the learner will be guided to start attending an appropriate course or class level. It is recommended that participants apply for a course level higher than that already obtained in the same subject.

A Letter of Attendance can only be issued to learners who attend at least 80% of the lessons. A Letter of Attendance does not imply that the students have been assessed and is to be issued only to learners who choose not to follow the assessment or in the case of non-accredited courses. This Letter of Attendance can be requested within one year from the end of the course and cannot be requested for the approval of temporary or permanent residency. Learners are to send an email with their request at least two weeks in advance stating the reason for such a request.

In the case of accredited courses which have assessment, only learners who attend at least 80% of the course lessons are eligible to obtain a Qualification Certificate.

The Directorate offers various course levels including:

Introductory Level

These courses target learners with difficulties in literacy, numeracy and digital skills. The main language of instruction of these courses is Maltese.

MQF Level 1, MQF Level 2 and MQF Level 3 (Malta Qualifications Framework)

These courses have been accredited by the Malta Further & Higher Education Authority (MFHEA). The accreditation process is ongoing for a number of courses. These will not

necessarily be accredited within this learning year. However, the levels are included as an indication of the level one can expect to reach through these courses.

This refers to the Secondary Education Certificate (SEC), also known as the O' Level, Intermediate Level and Advanced Level courses. The Directorate offers revision courses for MATSEC and students who register for these courses are expected to have already reached the required level in the relevant subject.

Other Levels

These courses such as ICDL (MQF 3 and MQF 4) and Electrical Installation (Licence A) prepare participants for other examining bodies.

Open Classes

Open Class courses are not meant to deliver formal learning but are intended for students who have already acquired substantial knowledge and skills in the particular craft and would like to further their competencies.

ONLINE SYNCHRONOUS COURSES

Learners who apply for online courses will be using the Microsoft Teams portal. Each learner will have an email address and password generated.

- Learners attending online courses should always keep their camera on at all times for effective participation.
- Recording of all sessions will take place to help learners with their learning. However, these cannot replace the actual online sessions. Each learner must attend 80% of sessions to be able to receive a Qualification Certificate. This also applies if a Letter of Attendance is required.
- Online courses may also have a face-to-face component in the form of a physical workshop/s during the learning year.
- Learners who are absent for three consecutive lessons without any prior written justification sent to the educator will be removed from the Microsoft Teams Class. These learners will not be allowed to follow recordings.
- Any misuse of session recordings will be prosecuted.

SELF-PACED COURSES

Learners can enrol at any time during the application process and complete the course at their own pace. More information may be found at: www.learningbox.edu.mt

ATTENDANCE

Regular attendance of course sessions is of utmost importance for the learning process. It is strongly advised that applicants who do not wish or who cannot start attending for a course, are to immediately inform the Directorate, so that the course will be offered to an eligible applicant on the waiting list.

FACILITIES

Our Learning Centres are hosted within State schools used for mainstream education in the morning. The Directorate also delivers courses in collaboration with Local Councils and NGOs in other venues.

Participants are to take good care of the classrooms, laboratories and other facilities within the Learning Centres. The Centres are to be kept clean at all times. Smoking is prohibited in all Centres.

The Directorate shall not be held responsible for the maintenance of Centres/schools that do not fall directly under its remit.

SUGGESTIONS AND COMPLAINTS

Your suggestions and complaints matter to us. Each Learning Centre has a coordinator assigned to it. If you notice any problems at the Centre or have difficulties with your course, and would like to file a complaint or make suggestions, kindly speak directly to your coordinator or send an email to: lifelonglearning@gov.mt

RULES AND PROCEDURES

- Courses covering SEC, Intermediate or Advanced Level are revision courses and hence the syllabus is covered at a rather fast pace.
- Once your registration is accepted, you will need to follow the rules and procedures issued from time to time by the Directorate. The Directorate adopts a policy of zero

tolerance towards any form of discrimination and disrespect. Learners who disrupt the class in any way due to inappropriate behaviour or show disrespect towards both educators and learners in class, shall not be tolerated and will be dismissed from the course.

- Participants found attending a course without having paid (where applicable) shall be asked to resign immediately.
- The Directorate does not assume responsibility if an adult educator terminates his or her service. However, the Directorate will take all the necessary measures to find a replacement educator. If the latter is not possible, the learners will be merged with another class of the same subject and level.
- Applicants can only apply for one course level in a particular subject.
- The languages of instruction in all DLE courses are Maltese and/or English. In the case of Foreign Language Courses and Conversation Classes, the language of instruction shall also be in that particular language.
- Adult educators are allocated to different courses by the Directorate. Applicants must note that they are applying for a particular subject and not to be placed in a class with a particular educator.
- Adult educators may ask for your personal contact details, such as a mobile number, so that you can be notified as soon as possible should a lesson be postponed due to an emergency. It is at the participants' discretion whether to give such information.
- Concerning health and safety measures, educators may also ask you to provide information regarding next of kin or medical conditions. It shall be at the participants' discretion whether to give such information.
- Courses leading up to official MATSEC examinations will come to an end upon the date of examination.
- Every effort will be made to give precise information about each course. However, the Directorate is not to be held responsible for any errors or missing information.
- Particular situations not highlighted in this prospectus may arise. In such cases, the Directorate reserves the right to take a decision that it deems fit under the circumstances.
- The Directorate reserves the right to make changes to the timetables depending on the number of applicants and availability of adult educators.
- Course notes, materials, tools and any other resources used in class are to be bought by learners from external sources. Course notes shall be sent to learners via email.
- Money collection by the educator to fund any of the resources required by the learners is strictly prohibited and action may be taken accordingly if such collection is done.

FURTHER INFORMATION

Further information may be obtained:

- From the Directorate for Lifelong Learning and Employability – **Tel: 153**
- Via email at: **servizz@gov.mt**
- From Local Councils
- From [servizz.gov](http://servizz.gov.mt) hubs (Tel: **153**, Website: **www.servizz.gov.mt**)

Information in this prospectus was up to date at the time of printing. This information shall be further updated on the website: **www.lifelonglearning.gov.mt**

ADDRESSES

DIRECTORATE FOR LIFELONG LEARNING AND EMPLOYABILITY

Ministry for Education, Sport, Youth, Research and Innovation
Great Siege Road, Floriana, Malta VLT 2000
Email: **servizz@gov.mt**

LIFELONG LEARNING HUB

Qrejten Street, Msida MSD 1252 (Corner with Junior College)
Opening Hours: 9:00-14:30 / 17:30-20:30

ADULT LEARNING CENTRES

MALTA

BLATA L-BAJDA

San Ġorġ Preca College
Mountbatten Street, Blata l-Bajda HMR 1575
17:30-20:30

MRIEHEL

St Theresa College
B. Bontadini Street, Birkirkara BKR 1733
17:30-20:30

MOSTA

Maria Regina College
Biedja Street (Żokrija), Mosta MST 1420
17:30-20:30

GOZO

RABAT/VICTORIA

Gozo Middle School
Europe Street, Rabat, Gozo
17:30-20:30





lifelonglearning.gov.mt